

S - A N O N
International



Family Groups

**18th ANNUAL
SENIOR WORLD SERVICE CONFERENCE
SUMMARY**

JULY 2021

18th ANNUAL SENIOR S-ANON WORLD SERVICE CONFERENCE SUMMARY
July 2021

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Agenda

9:45 am	LOGIN with individual zoom link	
10:00 – 10:40 am	OPENING Serenity Prayer Welcome Adoption of the Agenda Roll Call and Introductions Credentials Committee Report Program Readings: Steps, Traditions, Concepts, Warranties Presentation of the BOT slate Announcements Parliamentarian's Comments on Roberts Rules	(40 mins)
10:40 – 11:30 am	MOTIONS	(50 mins)
11:30 – 11:45 am	MORNING BREAK—stay on Zoom	(15 mins)
11:45 am – 1:15 pm	MOTIONS	(90 mins)
1:15 – 2:00 pm	MEAL BREAK—log off	(45 mins)
2:00 – 3:00 pm	MOTIONS	(60 mins)
3:00 – 3:15 pm	AFTERNOON BREAK #1—stay on Zoom	(15 mins)
3:15 – 4:15 pm	MOTIONS	(60 mins)
4:15 – 4:30 pm	AFTERNOON BREAK #2—stay on Zoom	(15 mins)
4:30 – 5:30 pm	MOTIONS	(60 mins)
	ADJOURNMENT WSCC Update WSC Feedback Questionnaire instructions Serenity Prayer	

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18th Annual S-Anon 2021 Senior World Service Conference Minutes

Zoom
July 24, 2021

1. **Login**
2. **Opening welcome:** The World Service Conference Chairperson opened the 2021 Virtual 18th Annual World Service Conference (WSC) with a moment of silence and the Serenity Prayer.
3. **Adoption of the agenda:** The World Service Conference Chairperson adopted the agenda.
4. **Roll call and introductions:** Everyone introduced themselves and identified their areas of responsibility.
5. **Credentials Committee report:** The Credentials Committee Spokesperson reported that 35 of the 37 voting WSC members were present. The number of votes needed to reach a quorum was 25 votes to constitute the 2/3rds required to pass a motion. Attendance list is attached.
6. **Program readings:** The Twelve Steps, the Twelve Traditions, the Twelve Concepts and the General Warranties of the Conference were read.
7. **Presentation of the BOT Slate:** The BOT Chair presented the slate of S-Anon Board of Trustees with the following correction: the Southeast Regional Trustee position has been filled.
8. **Announcements:** The World Service Conference Chairperson made announcements.
 - a. At the June 2021 BOT Meeting, there was an amendment to the By-Laws to add D. under Section 4, Article VI, Committee Chairperson Responsibility:
D. If a willing and suitable candidate for Committee Chair is not available as described in B. and C. above, the committee may remain active, but must provide a written monthly report to the BOT of all committee activities. A member of the committee must be available as a spokesperson to attend meetings of the BOT on an “as requested” basis, with a voice, but no vote. This partially inactive status can be maintained for up to 12 months, at which time, if the Chair position is not filled, the committee becomes completely inactive.
 - b. The World Service Conference Committee submitted a Minority Report on a motion that was called out of order. It was the work and the opinion of the World Service Conference Committee and does not necessarily represent the views of the motion maker.
9. **Parliamentarian’s Comments on Robert’s Rules:** The Parliamentarian went over the motions consideration process and gave a brief overview of Robert’s Rules. The World Service Conference Chairperson gave a few reminders about this portion of motions consideration.

MOTIONS CONSIDERATION

10. Motion One

Move that the following change be made to the World Service Conference (WSC) Charter, Sections IX thru XII.

- IX. To Be Added as Necessary***
- X. To Be Added as Necessary***
- XI. To Be Added as Necessary***
- XII. General Warranties of the Conference***

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- A. *In all proceedings the World Service Conference of S-Anon shall observe the spirit of the Traditions:***
- 1. That only sufficient operating funds, including an ample reserve, be its prudent financial principle;**
 - 2. That no Conference member shall be placed in unqualified authority over other members;**
 - 3. That all decisions be reached by discussion, vote and, whenever possible, by unanimity;**
 - 4. That no Conference action ever be personally punitive or an incitement to public controversy;**
 - 5. That though the Conference serves S-Anon it shall never perform any act of government; and that like the fellowship of S-Anon which it serves, it shall always remain democratic in thought and action.**

Motion was presented by the World Service Conference Chairperson, and because it was from a standing committee did not need a second.

Motion was opened for discussion.

Various people have identified that this motion was confusing. Appreciate this motion has made it to the WSC. It will clear up confusion as we did adopt our concepts directly from another 12-step fellowship.

Importance of making the Concepts of Service and the WSC Charter match up. The expense of conducting a FWGC is not the best use of our financial resources and this is more cost effective to administer.

Changing the numbering would be the most time efficient way to change inconsistency in our literature.

After discussion, the question was called and the motion **passed** with 34 in favor, 0 opposed, 0 abstaining. One member was not present for the vote.

11. Motion Two

Move that the WSC approve in concept the creation of an "S-Anon Twelve Traditions" Conference Approved Literature book.

Motion was presented by the Literature Committee Chair, and because it was from a standing committee did not need a second.

Motion was opened for discussion.

Was a combined step and tradition 12 & 12 considered? LC Chair responded that it was discussed but due to the S-Anon 12 Steps book having just been reprinted it will be about 3 years before all those books are sold.

How many 10, 11, 12 booklets would have to be sold to make up the cost? LC Chair answered the book will have additional material: introduction, front matter, and acknowledgements. Also, there would be a time lag between printing of the 4th booklet and the book.

When is the proposed print time for the 10, 11, 12 booklet and for the book? LC Chair answered booklet is ready to print but awaiting permission from AA on a quote. The book will be ready to print in 3-5 months. BOT Treasurer referred to the cost estimate spreadsheet and pointed out it is in the 2021 budget to print this book.

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It will be exciting to have the all the traditions in a book.

After discussion, the question was called and the motion **passed** with 34 in favor, 0 opposed, and 0 abstaining. One member was not present for the vote.

(SHORT BREAK WAS TAKEN)

12. Motion Three

Move that the WSC rescind a motion from July 19, 2013, to add a Delegate for the Progress online meeting. Motion to rescind Section E. of II Composition in the WSC Charter that states, "A Delegate to represent S-Anon members that participate in Progress Meeting online meetings."

Motion was presented by the Florida Delegate, and was seconded by the ICC Chair.

Motion was opened for discussion.

WSO ED shared the original motion from 2013 for reference and everyone took time to read it over. WSO ED clarified the original 2013 motion was amended in the WSC Charter.

What happened to the Progress online meeting? WSO ED answered that it dissolved.

A suggestion was made that an ad hoc committee be formed to study appropriate representation of our members and to research the question of how we can best serve members geographically and virtually. If we created an ad hoc committee, it could develop an informed representation to the WSC using our S-Anon Traditions, Concepts of Service and Service Manual. It could also reference our other service literature, WSO procedures, practices of Area Delegates and Regional Trustees. We could also reach out to other fellowships such as AA and Al-Anon to see if they have information that might help give ideas for how we want to have our service structure. The ad hoc committee's findings would be a recommendation of a comprehensive service structure for the WSC that would best serve our members.

The original 2013 motion was for very specific online meeting on a named platform and it no longer exists. So rescinding the motion to create the Delegate position is the appropriate action for removing a previous WSC vote.

WSO ED moved to amend the motion to state:

- 1) Motion to remove Section E. of II. Composition in the WSC Charter that states, "A Delegate to represent S-Anon members that participate in Progress Meeting online meetings."

CO Delegate seconded the amendment.

Discussion opened on the amended motion.

NY Delegate moved to amend the amended motion to state:

- 2) Motion to rescind Section E. of II. Composition in the WSC Charter that states, "A Delegate to represent S-Anon members that participate in *Progress Meeting* online meeting."

WSO ED made point of order that the WSC Charter doesn't word it this way.

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BOT Treasurer seconded the amendment to the amendment to Motion 3.

Discussion opened on the second amended motion.

CO Delegate moved to change the second amended motion to say, "Motion to rescind," but keep the original WSC Charter language.

3) Third amended motion:

Motion to rescind Section E. of II. Composition in the WSC Charter that states, "A Delegate to represent S-Anon members that participate in Progress Meeting online meetings."

Policy Chair seconded the third amended motion.

Discussion opened on the third amended motion.

ICC Chair questioned the third amended motion. If this passes does that still rescind the position of the Delegate or just change the WSC Charter but the leave the position of Delegate? Policy Chair responded that due to the word "rescind" it would remove this from the WSC Charter as well as removing the Delegate position.

BOT Chair questioned if removal or rescinding of Section E change the numbering system of the document and how it might be referenced by other pieces. Parliamentarian clarified that when a section is removed from a Charter it is no longer part of the revised Charter and would go on with the next letter or numbering and the section would not be renumbered.

TX Delegate asked to call the previous question. Parliamentarian asked for explanation. TX Delegate clarified it's calling for a vote.

The question was called and the third amended motion passed with 30 in favor, 3 opposed, and 1 abstaining. One member was not present for the vote.

There was confusion about which motion would be voted on and the Parliamentarian clarified that the second amended motion was removed and the third amended motion became the motion that needed to be voted on.

Discussion opened on the amended motion but there was none so the question was called.

The amended motion **passed** with 31 in favor, 2 opposed, and 1 abstaining. One member was not present for the vote.

(LUNCH BREAK)

The Credentials Committee Spokesperson reported that 34 voting WSC members were present. The World Service Conference Chair called the meeting back to order with the Serenity Prayer.

13. Motion Four

Move that the WSC rescind a motion from the July 2010 WSC that added a Delegate position to represent phone meetings.

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Motion was presented by the Florida Delegate and the So Cal Delegate seconded.

Motion was opened for discussion.

WSO ED distributed the original motion for review. Clarified 37 phone/virtual groups included international groups so there are 22 groups that are in the US and Canada. Of those 22, only 4 are phone meetings. Only PH groups in North America or Canada are represented by this position.

Was there a plan to distinguish between the phone and virtual meetings or will they stay with PH designation? WSO ED answered that is an administrative function of the WSO and a decision the EC will make.

After questions from the membership, WSC Chair confirmed the Phone Delegate would be representing both phone and virtual meetings for this WSC only.

Comment was made about looking at larger issue. Old way of representation was based on physical location. There are multiple ways to attend meetings.

FL Delegate made a motion that this motion be tabled until the next WSC for the purpose of forming ad hoc committee to do further research. In the interim the Phone Delegate would stay in place. MD Delegate seconded motion to table.

Discussion was opened on tabling the motion.

Parliamentarian clarified the difference between tabling and withdrawing the motion. Intention to table the motion was not to stop discussion but to provide opportunity for ad hoc committee to discuss. If the motion could be picked up again but if withdrawn, motion would be done.

The question was called to table Motion 4. There were 21 in favor, 10 opposed, and 3 abstaining so it did not pass.

NC Delegate made a motion to withdraw Motion 4 and Phone Delegate seconded.

Discussion was opened on withdrawing Motion 4.

Parliamentarian clarified that if tabled, the motion could be picked up again but if withdrawn, the motion would be done. Motion to table only needed majority and since 21 yes, 10 no and 3 abstain would have only needed 18. WSC Chair confirmed Motion 4 was now tabled.

There was question with Parliamentarian about majority. It followed Robert's Rules of Order but the WSC Charter supersedes that. WSO ED shared WSC Charter on screen. It was agreed there needs to be a quorum.

WSC Chair restated the motion results: 21 in favor, 10 opposed, and 3 abstaining. Motion to table Motion 4 did not pass.

(SHORT BREAK WAS TAKEN)

WSC Chair called the meeting back to order and discussion on Motion 4 resumed.

Phone meetings need representation and there is a Phone Delegate willing to serve in that position. If this motion is approved, the WSO will begin to differentiate between phone and virtual meetings administratively.

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WSC Chair confirmed the previous motion to withdraw Motion 4 was currently being considered.

The question was called to **withdraw** Motion 4. It passed with 28 in favor, 5 opposed, and 1 abstaining.

14. Motion Five

Move that the World Service Conference vote to restructure the Canadian Delegate Areas by removing the 3 current Canadian Delegate Areas (Central, Eastern, Western) and creating 7 new Areas: Canadian Delegate Area (CDA) 1 – 7 (Coverage descriptions to follow). Each new Canadian Area will have its own Area Delegate (AD) to serve on the S-Anon World Service Conference (WSC).

- CDA-1: British Columbia, Yukon
- CDA-2: Alberta, N.W. Territories
- CDA-3: Saskatchewan
- CDA-4: Manitoba, Nunavut
- CDA-5: Ontario
- CDA-6: Quebec, Newfoundland and Labrador
- CDA-7: New Brunswick, Prince Edward Island, Nova Scotia

Motion was presented by FL Delegate.

Is there anyone who has knowledge of areas in Canada? Cen/East Canada RT responded 3 Delegate areas are more like regions.

Parliamentarian called for point of order that the motion had not been seconded. ICC Chair seconded the motion presented by FL Delegate.

Discussion on Motion 5 resumed.

Feedback from area about motion maker. WSC Chair clarified motion maker was not the same as the motion submitter.

Is there an active Intergroup in Canada? East/Can RT clarified that there is an active Intergroup in Eastern Canada but not in Western Canada.

Is a specific number of meetings needed before an area is allowed to have a Delegate? WSO ED pointed out the history of the Delegate position in Canada and shared spreadsheet of coverage. Clarified if there was one group in an area a Delegate could represent them.

More opportunities to step into service allows for growth.

Did this motion come from a Canadian group? Motion submitter responded that it did not but the need was seen so a motion was made.

Need to make the naming convention for Canada provinces equivalent to states in US.

It doesn't seem equitable for the US to have a Delegate position for every state but Canada only has 3.

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Point of clarification was made that there are several states in the US that don't have a meeting but there is a Delegate position.

FL Delegate responded to confusion about naming convention and made a motion to amend the motion:

Move that the World Service Conference vote to restructure the Canadian Delegate Areas by removing the 3 current Canadian Delegate Areas (Central, Eastern, Western) and creating 13 new Areas.

- ***British Columbia***
- ***Yukon***
- ***Alberta***
- ***N.W. Territories***
- ***Saskatchewan***
- ***Manitoba***
- ***Nunavut***
- ***Ontario***
- ***Quebec***
- ***Newfoundland and Labrador***
- ***New Brunswick***
- ***Prince Edward Island***
- ***Nova Scotia***

Each new Canadian Area will have its own Area Delegate (AD) to serve on the S-Anon World Service Conference (WSC).

WSO ED seconded the motion to amend Motion 5.

After discussion, the question was called to vote on the motion to amend Motion 5. It passed with 32 in favor, 1 opposed, and 1 abstaining.

Discussion opened on the amended motion.

The Canadian groups were not consulted when this motion was written.

There is a need to have each province represented by a Delegate.

This motion is being proactive and restructuring the Canadian Areas.

The question was called to vote on the amended Motion 5 and it **passed** with 32 in favor, 1 opposed, and 1 abstaining.

15. Motion Six

Move that the World Service Conference approve the creation of a Virtual Area Delegate position to represent registered S-Anon groups that gather online. These meetings are not temporary, are without a designated Area within the borders of North America, are not telephone meetings only, are not face to face, and are video or other online platform.

Motion was presented by the SW RT and seconded by MD Delegate.

Discussion opened on Motion 6.

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EC will work with the WSO to administratively designate the groups but had to wait for WSC decision. This motion is for online or virtual only. WSO ED confirmed that groups choose to be represented by geographical area Delegate or virtual Delegate because nothing is written otherwise.

FL Delegate requested that the motion be called out of order because it asking to add a Delegate for a current unspecified, undesignated area which would require a change to the WSC Charter. Policy Chair responded to request that the motion be ruled out of order. Based on the WSC Charter and the Decision Database, there have been motions in the past that were similar and have gone through the process.

MD Delegate made an amendment to Motion 6:

Move that the World Service Conference approve the creation of a Virtual Area Delegate position to represent registered S-Anon groups that gather online. These meetings are not temporary, are without a designated Area within the borders of North America, are not telephone meetings only, are not face to face, and are video or other online platform. This position will be in effect up to and through the 2022 WSC, pending the determination of an ad hoc committee on this topic.

Policy Chair stated that the amendment would change the scope of the original motion and would be out of order. Parliamentarian agreed it would be ruled out of order because it would substantially change the motion. MD Delegate did not think the amendment would substantially change the motion. WSC Chair asked for clarification. Policy Chair responded that the proposed amendment is out of order because it would introduce an entirely new action to an existing motion that already had a singleness of purpose action. Two actions for one motion would be out of order.

WSC Chair removed proposed amendment to Motion 6.

NC Delegate made an amendment to the motion:

- 1) *Video Area Delegate: Move that the World Service Conference approve the creation of a Video Area (VI) and a Video Area Delegate position added to the WSC Charter, II Composition to represent registered S-Anon family groups that meet via video platforms only, are within the US and Canada, and are not temporarily meeting by video platform.*

WSC Chair stated the meeting was scheduled to end and would need a motion to stay longer. BOT Treasurer made motion to stay on call until Motion 6 was resolved and UT Delegate seconded.

Policy Chair stated that amended motion is calling for 2 things: video area and video area Delegate position. Need to call for one thing at a time. While we have phone meetings, we do not have a phone area so video area is a completely different thing. Need to get rid of video area and keep it to a video meeting.

NC Delegate changed amendment to the motion:

- 2) *Video Area Delegate: Move that the World Service Conference approve a Video Area Delegate position added to the WSC Charter, II composition to represent registered S-Anon family groups that meet via video platforms only are within the US and Canada and are not temporarily meeting by video platform.*

Clarification was made that the word video is in the Service Manual. Questioned if amendment was using video and virtual synonymously. NC Delegate clarified what both meant—not synonymous.

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LC Chair compared language of the amendment to language in the WSC Charter. Area is a connotation of geography. Policy Chair concurred that the words video and area do not work together. Need to follow wording in WSC Charter on phone and online delegate. Corrected amendment to the motion:

- 3) *Video Area Delegate: Move that the World Service Conference approve a Video Area Delegate position added to the WSC Charter, Article II Composition to represent registered S-Anon family groups that meet via video platforms only are within the US and Canada and are not temporarily meeting by video platform.*

Phone Delegate corrected amendment to the motion:

- 4) *Video Area Delegate: Move that the World Service Conference approve a Video Area Delegate position added to the WSC Charter, Article II Composition to represent registered S-Anon family groups that meet via video platforms only, are within the US and Canada and are not temporarily meeting by video platform.*

WSC Chair clarified that only the US and Canada are represented in our service structure. FL Delegate responded that the 2010 Phone Meeting Delegate motion was to incorporate people outside of North America that were participating in phone meetings. Since then we have the PI&O Global Coordination Committee that helps other countries outside of North America set up their own service structure and have their own voice there. So that's the difference between then and now.

ICC Chair made point of clarification to change amendment to the motion:

- 5) *Move that the World Service Conference approve a Delegate to represent S-Anon members that participate in video meetings.*

WSO ED corrected amendment to motion:

- 6) *Motion to add a section to Article II Composition of the WSC Charter to state, "A Delegate to represent S-Anon members who participate in video meetings."*

NC Delegate resubmitted amendment to Motion 6:

- 7) *Move that the WSC add a Delegate to represent S-Anon members that participate in video groups in the WSC Charter, Article II to represent groups that meet via video platforms only, are within the US and Canada, and are not temporarily meeting by video platform.*

Policy Chair corrected amendment to motion:

- 8) *Move that the WSC add a Delegate to represent S-Anon members that participate in video groups, via video platforms only, are within the US and Canada, and are not temporarily meeting by video platform.*

SW RT asked that the statement "without a designated area within US and Canada" be added back to differentiate between those face-to-face groups that went virtual and chose to stay virtual but identify in a geographic area from groups that do not identify in a geographic area. WSO ED responded that it was not necessary to clarify "within the US and Canada" because our service structure is already only North America.

NC Delegate resubmitted final amendment to Motion 6:

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- 9) *Motion to add a section to Article II Composition of the WSC Charter to state, "A Delegate to represent S-Anon members who participate in permanently registered video only groups."*

Policy Chair stated the amendment to the motion was out of order because "permanently registered" is not a thing and is an administrative request and cannot be made in a motion to the WSC.

WSC Chair stated the amendment to Motion 6 and asked for a second:

- 10) *Motion to add a section to Article II Composition of the WSC Charter to state, "A Delegate to represent S-Anon members who participate in video only groups."*

TX Delegate seconded the amendment to Motion 6 and discussion was opened.

The question was called and the vote to amend Motion 6 was 20 in favor, 10 opposed, and 2 abstaining. It did not pass. Two members were not present for the vote.

Discussion on amending Motion 6 resumed.

WSO ED made an amendment to Motion 6 and PI&O Chair seconded:

- 11) *Motion to add a section to Article II Composition of the WSC Charter to state, "A Delegate to represent S-Anon members who participate in online platform groups."*

The question was called and the vote to amend Motion 6 passed with 29 in favor, 1 opposed, and 1 abstaining. Three members were not present for the vote.

Discussion opened on the amended motion.

The question was called on the amended Motion 6 and it **passed** with 25 in favor, 5 opposed, and 1 abstaining. Three members were not present for the vote.

- 16. Adjournment:** The World Service Conference Chairperson gave an update about motion submission and explained the WSC Feedback Questionnaire and then closed with the Serenity Prayer.

WSC VOTING MEMBERS (in attendance)

BOARD OF TRUSTEES

- WSO Executive Director
- BOT/Executive Committee Chair
- BOT/Executive Committee Secretary
- BOT/Executive Committee Treasurer/Finance Committee Chair
- Central/Eastern Canada Regional Trustee
- Northwest Regional Trustee
- Southwest Regional Trustee
- International Convention Committee Chair
- Literature Committee Chair
- Policy and Service Communications Committee Chair
- Public Information and Outreach Committee Chair

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- World Service Conference Committee Chair

DELEGATES

- Arizona Delegate
- Northern California Delegate
- Southern California Delegate
- Colorado Delegate
- Florida Delegate
- Georgia Alternate Delegate (voting member)
- Idaho Delegate
- Illinois Delegate
- Indiana Delegate
- Kentucky Delegate
- Maryland Delegate
- Missouri Delegate
- New Jersey Alternate Delegate (voting member)
- New Mexico Delegate
- New York Delegate
- North Carolina Delegate
- Ohio Delegate
- Oregon Delegate
- Phone Delegate
- South Carolina Delegate
- Tennessee Delegate
- Texas Delegate
- Utah Delegate

ALTERNATE DELEGATES/REPRESENTATIVES

- Arizona Alternate Delegate
- Colorado Alternate Delegate
- Florida Alternate Delegate
- Germany Representative
- Southern California Alternate Delegate

WSC OBSERVERS AND SPECIAL WORKERS

- Credentials Committee Chair/Zoom Host
- Parliamentarian
- Recording Secretary
- Spiritual Timekeeper

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Board of Trustees Committee Reports

Board of Trustees (BOT) Chairperson's Report

MISSION/PURPOSE: The Board of Trustees is considered the legal entity of S-Anon. The Executive Committee directs the day-to-day business matters of S-Anon at the World Service Office. The Board is responsible for S-Anon's funds and services, makes policy and procedure suggestions for approval by the fellowship of S-Anon through its World Service Conference, and publishes S-Anon Conference Approved Literature and Service Literature.

Specifically, the BOT performs the functions shown below:

- Serves as guardian of S-Anon's Twelve Traditions, Twelve Concepts of Service, and the Conference Charter
- Provides guidance in matters of policy
- Serves as custodian and guarantor of good management of the WSO
- Appoints Trustees-at-Large
- Monitors and supports the accomplishment of the strategic goals of BOT committees
- Approves the annual budget and maintains a prudent reserve
- Ensures documentation of official proceedings of its committees, which are maintained in the Official Corporate Record Book at the WSO.

CURRENT BOARD OF TRUSTEES CHAIR: Mercedes S.

TERM OF OFFICE: Term began August 1, 2020 / currently serving first term ending July 31, 2023

CONTACT INFORMATION: BOTChair@sanon.org

COMMITTEE MEMBERS: Dawnielle A., BOT Treasurer/Finance Committee Chairperson, Greta B., BOT Secretary, Lindsay W., WSO Executive Director, Allie H., S-Ateen Committee Chairperson, Julie S., Literature Committee Chairperson, Kathleen S., PSCC Chairperson, Pam M., Southwest Trustee, Robin A., PI&O Committee Chairperson, Cheryl S., Central/Eastern Canada Trustee, Jeanne H., WSCC Chairperson, Heidi D., Interim ICC Chairperson

WHEN WE MEET: The BOT meets virtually on the 1st Tuesday of each month at 9pm Eastern.

THIS YEAR'S PRIORITIES:

- Website
- Finance
- Literature
- Technology
- International Conventions Committee
- Administration

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Website
 - Reviewed/approved multiple site enhancements
- Finance
 - Approved 2021 Budget
 - Technology procurement (backup solution, audio/video/recording equipment)
 - Cost savings of technology purchases
- Literature
 - Reviewed/approved Reader Forms, Standardization of Titling

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- New in concept motions for proposed titles
- Technology
 - Procured virtual meeting recording equipment
- International Conventions Committee
 - Interim Chairperson named
 - Conducted 'Future of International Conventions' Special Meeting
- Administration
 - Reviewed/approved BOT Committee Member Process forms
 - Reviewed/approved updated Phone Support and Long Distance Sponsor form

GOALS/CHALLENGES FOR THE FUTURE:

- Review and reset Committee Priorities
- Filling open BOT, EC and Committee roles
- Grow trusted servant pool above the group level
- Future of International Conventions

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World Service Office (WSO) Report

MISSION/PURPOSE: The S-Anon World Service Office (WSO) is the central headquarters for providing services to S-Anon individuals and groups. As such, it is fully accountable to the S-Anon fellowship. The accountability to the groups is accomplished through the Regional Trustees on the Board of Trustees (BOT). In turn, the BOT approves financial transactions, sets policy and procedures, and ensures that the WSO is adhering to those policies and procedures.

The WSO has six main areas of responsibility:

1. Coordinate the fellowship-wide effort to help new members make contact with recovering S-Anon members in their area by maintaining and updating lists of all registered groups and lists of individuals willing to serve as Contact Persons for inquirers
2. Serve as the communication link between groups, Information Services Groups (Intergroups) and individual members, and the Board of Trustees and its Committees
3. Arrange for printing and distribution of Conference Approved Literature to groups and individuals
4. Maintain records of income and expenses
5. Assist the BOT and other service committees
6. Serve as a first point of contact for the media and referral agencies

STAFF: Lindsay W., part-time Executive Director; Peri P., full-time Accounting Administrator; Laurie B., part-time Administrative Assistant.

OFFICE HOURS: The WSO is open Monday through Friday from 10 am to 2 pm.

THIS YEAR'S PRIORITIES:

- Complete the review and update of Service Literature
- Create template for requesting translation reprints for AA & Al-Anon
- Integrate a new backup system and policy
- Finalize the development of the WSO Tech Support Team
- Research and send Request for Proposals to Printers
- Update the internal pages of the Member Site
- Register copyright for Service Literature and translated publications
- Address procedural needs for copyright management

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Facilitated the update of the Member Site design and navigation
- Organized historical copyright agreements
- Researched group insurance options
- Began the review and update process for Service Literature
- Reprinted *Reflections of Hope* and *Working the S-Anon Program*
- Navigated copyright licensing questions and/or signed agreements with S-Anon fellowships in Poland, Spain, Israel, Italy, Iran, Germany, Slovakia

WSO BY THE NUMBERS

May 2021 Current Stats

- Blog subscribers: 905
- WSO Update subscribers: 1,494
- Registered face-to-face groups: 325
- Registered phone groups: 7 (16 temp)

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- Registered virtual groups: 28 (55 temp)
- Listed special meetings: 8
- Listed open meetings: 11
- Registered face-to-face S-Ateen meetings: 1
- Registered virtual S-Ateen meetings: 2
- Long Distance Sponsors F/M: 21/3
- Phone Support F/M: 24/3
- Lone Member/Newcomer: 36

May 2021 – April 2020

- Digital Welcome Packet requests: 5,053
- Unique Visitors to www.sanon.org: 76,269
- Unique Visitors to member.sanon.org: 6,982
- Visits to Find a Meeting: 45,465
- Orders shipped: 2,440
- Calls received: 708
- Emails received at sanon@sanon.org: 8,540
- Phone & Virtual Meeting Schedule email requests: 3,804

Literature Sales, May 2020 – April 2021

- *S-Anon Twelve Steps* print (eBook): 1,693 (246)
- *Working the S-Anon Program* print (eBook): 1,663 (226)
- *Reflections of Hope* print (eBook): 1,565 (296)
- *We're Glad You're Here...Helpful Information for the Newcomer*: 757
- *Exploring the Wonders of Recovery* print (PDF): 486 (65)
- *Traditions Seven, Eight, and Nine*: 472
- *Traditions Four, Five, and Six*: 300
- *Traditions One, Two and Three*: 298
- *Recovering Together: Issues Face by Couples*: 298
- *S-Ateen What It's Like to be Me*: 71
- *S-Anon Los Doce Pasos* print (eBook): 67 (13)
- *Public Information & Outreach Guide* print (PDF): 55 (14)
- *Reflexiones de esperanza* eBook: 24
- *Trabajando el Programa de S-Anon* eBook: 14

GOAL'S/CHALLENGES FOR THE FUTURE:

- Navigating rotation of service in Board positions
- Finding an S-Anon member to provide supplemental copyright support
- Clearly defining, for the fellowship, the WSO's role in the Traditional Service Structure and in handling group concerns

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Executive Committee Report

MISSION/PURPOSE: The purpose of the Executive Committee is to administer the operations of the World Service Office (WSO) in accordance with S-Anon's Concept Eight, "The Board of Trustees delegates full authority for routine management of the S-Anon headquarters to its Executive Committee." The Board of Trustees, which sets WSO policy in accordance with S-Anon's Concepts Three, Six, and Eight, has given the Executive Committee the legal authority to make decisions regarding the daily affairs of the WSO and to ensure that the WSO is adhering to BOT policy.

COMMITTEE CHAIR: Mercedes S.

TERM OF OFFICE: Term began August 1, 2020 / currently serving first term ending July 31, 2023

CONTACT INFORMATION: botchair@sanon.org

COMMITTEE MEMBERS: Dawnielle A., Greta B., Lindsay W.

WHEN WE MEET: The EC meets virtually monthly on the 2nd to last Thursday for 2.5 hours as the formal meeting and the last Thursday as an ancillary working session at 4pm Eastern for 2.5 hours and maintains communication via additional meetings, phone, texts, or email between meetings.

THIS YEAR'S PRIORITIES:

- Copyrights
- Translations
- Service Literature review and updates
- Technology
 - Website redesign
 - Multiple webpage edits
 - Digital Rights management
- Administration
 - BOT Committee Packet and forms updated
 - Long Distance Sponsor and Phone Support forms updated
 - Motion template updated
 - Automation

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Reviewed/Updated Service Literature
- Interim ICC Chair in place
- Printer issues overcome
- Transition of WSO staff to remote work with access to S-Anon systems

GOALS/CHALLENGES FOR THE FUTURE:

- Increasing demand on the WSO and EC/BOT Volunteers
 - Strategic Planning to accommodate the needs and growth of the fellowship
 - Short Term
 - Long Term
- Fill open BOT and Committee roles
- Improve safeguarding of S-Anon assets
 - Copyright and translation management
 - International Groups consideration
- Future of Conventions – Frequency/venue/in collaboration or standalone/WSO's role
 - Build/document processes to ingest and execute off shore requests
- Determine an actionable plan to encourage and increase service work by members beyond the group level

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Finance Committee Report

MISSION/PURPOSE: The Finance Committee provides stewardship of the funds received by S-Anon's World Service Office (WSO).

COMMITTEE CHAIR: Dawnielle A., BOT Treasurer and Finance Committee Chair

TERM OF OFFICE: Term began August 1, 2018 / currently serving first term ending July 31, 2021

CONTACT INFORMATION: bottreasurer@sanon.org

COMMITTEE MEMBERS: Chris, Katherine, Kelly, Toni

WHEN THE COMMITTEE MEETS: Committee meets by conference call on the 3rd Monday of the month at 8 PM Eastern. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Recruit additional Finance Committee members
- Continue to work with WSO and web master to evaluate office automation efficiency – improve documentation
- Treasurer/FC role at International Convention and WSC
- Work with Executive Committee re: royalties on our literature
- Work with WSO to create examples of reimbursement requests for BOT and Delegates

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Worked with WSO on Not-For-Profit Office 365 for office automation—July 2018-ongoing
- Tested hybrid Zoom/in-person meetings and some equipment options—June 2020-ongoing
- Researched and worked on document for the financial portion of the ICC's Convention-in-a-Box around decisions host committees need to make as they set up the "business" side of the committee—late 2019-June 2020 around the other projects the FC was working on
- Reviewed and recommended signing of 2019 Form 990—July/Aug 2020
- Worked on 2021 Budget and wrote a motion to EC/BOT to approve the budget—October/November 2020
- Recommended the movement of Literature expense accounts up under Cost of Goods Sold on the Chart of Accounts. Retroactively affected prior years in QuickBooks—2020
- Recommended a new Recording Sales income account to differentiate between Publication income and Recording income. Retroactively affected 2019 as that was the 1st year S-Anon had recording income—2020
- A new member joined the Finance Committee
- Tweaked the S-Anon Banking Information Section of the Service Manual Appendix, updated for electronic 7th Traditions, and forwarded to PSCC—March 2021
- Reviewed 2021 WSC Motions for financial impact—March/April 2021
- Made a motion to the BOT regarding an in-house backup system for Office 365. It is not backed up if something happens with the files with Microsoft. The motion passed. Working with IT Support Team to implement—May 2021-ongoing

GOALS/CHALLENGES FOR THE FUTURE:

- Recruiting additional members to the Finance Committee
- Continuation and growth of revenue streams within S-Anon Traditions and a growing fellowship with increased needs that require financial outlays to support the fellowship

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Literature Committee Report

MISSION/PURPOSE: The purpose of the Literature Committee (LC) is to assure that every aspect of the S-Anon program of recovery is presented in adequate, comprehensive, and consistent written material. Literature includes books, pamphlets, leaflets, and other material that is reviewed and approved for distribution through the WSO to our members, friends, professionals, and to the world at large, via the S-Anon website.

COMMITTEE CHAIR: Julie S.

TERM OF OFFICE: Term began August 1, 2020 / currently serving first term ending July 31, 2023

CONTACT INFORMATION: lc@sanon.org

COMMITTEE MEMBERS: Editors are Angela, Anne, Annette, Deb, Laurel, Mary, Sally

WHEN WE MEET: LC Editors meet virtually on the second Wednesday of the month at 8:00 p.m. Eastern. We also have 18 serving LC Readers who do not participate in the monthly meetings. Please contact the LC Chairperson if you would like more information about volunteer service to the committee.

THIS YEAR'S PRIORITIES:

Current literature projects include:

- Books:
 - *S-Anon Twelve Traditions*
 - *Along the Journey* – S-Anon's history
 - S-Anews stories compilation
- Booklets / Leaflets:
 - *What is the S-Anon Point of View?*
 - *Healing in Relationships with Our Children*
 - CAL piece for S-Anon Members Affected by Family/Friends Facing Legal Issues
 - *S-Anon Twelve Concepts of Service*

Other projects include:

- Manage S-Anon Website and Blog (ongoing effort with WSO) – website manager is an Editor on the LC.
- Work with the WSO on a filing and archiving process for LC writing submissions and release forms, and to develop a quote archive process for all quotes in S-Anon literature. The quote archive will eventually include quotes both in English as well as foreign language translations.
- An Editor participates as a member of the Global Subcommittee of the Public Information & Outreach Committee.
- The French Translation Subcommittee of the LC includes the LC Chairperson.
- Editors copy edit communications that go to the S-Anon fellowship, as well as all new versions and revisions of service and recovery literature.

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- *S-Anon Twelve Traditions* – Chapters Eleven and Twelve are now Conference Approved. Work is in process on the Introduction, front matter, and formatting. The goal is to publish *Traditions Ten, Eleven, and Twelve* in booklet form in the third quarter of 2021, and the complete book in the fourth quarter of 2021.
- *Along the Journey* – Chapter One is Conference Approved; Chapters Two through Five are in various stages of editing and review. The goal is to publish this book in 2022.
- S-Anews stories compilation – Chapters Two, Three, and Four are Conference Approved; Chapter Five is in the editing and review process. The goal is to publish this book in 2022.
- *What is the S-Anon Point of View?* – This booklet is being edited and reviewed by Editors and Readers; the goal is to

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publish by the end of 2021.

- *Healing in Relationships with Our Children* – This booklet has been revised and is being edited and reviewed by Editors and Readers; the goal is to publish by the end of 2021.
- CAL piece for S-Anon Members Affected by Family/Friends Facing Legal Issues – This leaflet or booklet is being drafted by the Public Information & Outreach Committee. Once they turn their draft over to the LC Sponsoring Editor, editing and review will begin. The goal is to publish in 2022.
- *S-Anon Twelve Concepts of Service* – Collected many member shares for this piece from presenters in the *S-Anon Without Borders* Concepts of Service sessions. The previous Sponsoring Editor has not been able to work on this piece due to other priorities.
- Other projects completed in the last year include:
 - Revised the literature Conference Approval Process for the SSSM; BOT approved the revision
 - Edited several pieces of revised service literature
 - Created the French Translation Subcommittee of the LC
 - Created a standardized copyright page for our published books
 - Copy edited *Working the S-Anon Program* for 2021 reprint
 - Worked with WSO ED to update the literature reprint process
 - Created “LC Project Dashboard” for improved literature project tracking
 - Created LC Reader application form
 - Submitted motion to BOT to standardize the titles of our legacies across all print and electronic media – S-Anon Twelve Steps, S-Anon Twelve Traditions, and S-Anon Concepts of Service

GOALS/CHALLENGES FOR THE FUTURE:

- Continue to create quality CAL for our fellowship and coordinate with the WSO and other BOT committees as appropriate
- Gather ideas for future literature pieces as current projects are completed
- Update style guide portion of the *S-Anon Branding and Style Guide*
- Create LC file repository on WSO servers
- Continue to document and formalize committee processes to simplify committee work and institutionalize knowledge and experience gained by LC members over the years

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International Conventions Committee (ICC) Report

MISSION/PURPOSE: The International Conventions Committee provides guidance to international convention planning host committees in an effort to ensure that the international conventions proceed in accordance with the S-Anon Twelve Steps, Twelve Traditions, Twelve Concepts and the BOT approved International Convention Committee guidelines.

COMMITTEE CHAIR: Heidi D (Interim Chairperson)

CONTACT INFORMATION: icc@sanon.org

COMMITTEE MEMBERS: Barb, Barbara, Heidi, Mary Ann, Melissa, Tami

WHEN WE MEET: Committee meets by conference call on the 4th Tuesday of the month at 9 PM Eastern. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Select a committee chairperson
- Recruit more committee members
- Encourage bids for future conventions
- Update convention guidelines
- Convention in a Box

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Selected in interim chairperson
- Started to streamline the convention guidelines and removed unnecessary wording
- Had members attend calls to encourage joining our committee in the future
- Worked on parts of Convention in a Box including templates and timeline
- Worked with the Atlanta virtual convention on program
- Worked with the Salt Lake City virtual convention on several aspects of the convention

GOALS/CHALLENGES FOR THE FUTURE:

- Recruit more committee members
- Encourage bids for future virtual and in-person conventions
- Convention in a Box

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World Service Conference Committee (WSCC) Report

MISSION/PURPOSE: The World Service Conference Committee is responsible for all aspects of the annual S-Anon World Service Conference (WSC). Members of the World Service Conference Committee carry out the following activities:

- Make meeting arrangements in cooperation with the international convention host committee
- Ensure that the Conference proceedings are recorded
- Keep the S-Anon Fellowship informed about World Service Conference preparations and provide a format for submitting motions to the Conference
- Develop the agenda for the annual Conference
- Work collaboratively with the World Service Office staff in coordinating all details, mailings, and registrations
- Appoint a Chairperson and Secretary for the Conference and coordinate all services needed
- Provide minutes of the Conference proceedings to the Fellowship

COMMITTEE CHAIR: Jeanne H.

TERM OF OFFICE: Term began August 1, 2020 / currently serving first term ending July 31, 2023

CONTACT INFORMATION: wsc@sanon.org

COMMITTEE MEMBERS: Chuck T. (Delegate), Cindy F., Marsha M., Michelle G., Norman T., Rachelle W. and Tamie F. (Delegate)

WHEN WE MEET: Second Sunday of the month at 8pm ET on Zoom. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Plan for July 2022 19th Annual WSC
- Review WSC Charter and Service Literature
- Revise the Motion Making process changing deadline dates and adding milestones

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Pivoted from In-Person to Virtual WSC July 2021
 - 18th Annual WSC – July 24 (back-up date of July 31)
- Moved Committee Reports to Teams to accommodate possible time restraints
- Finalized Motion Checklist – approved by BOT added to Service Literature
- Delivered 2021 Motions to Delegates on schedule
- Scheduled New Delegate Orientation (by July 24, 2021)

GOALS/CHALLENGES FOR THE FUTURE:

- Creating process for first virtual WSC
- Implementing Minority Report for out of order motion

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Public Information and Outreach Committee (PI&O) Report

MISSION/PURPOSE: The Public Information and Outreach Committee acts as a liaison between S-Anon and the general population. The Committee's goal is to increase awareness of the S-Anon program using S-Anon Conference Approved Literature, posters, and the S-Anon website. The Committee serves as a resource for helping professionals, the families and friends of sexaholics, and individuals affected by sexaholism.

COMMITTEE CHAIR: Robin A.

TERM OF OFFICE: Term began August 1, 2017 / currently serving second term ending July 31, 2023

CONTACT INFORMATION: pioc@sanon.org 814.360.8076

COMMITTEE MEMBERS: Betty, Fatima, Melanie, Michelle

SUBCOMMITTEES: Global Coordination, Chair: Fatima; Corrections, Chair: Melanie

WHEN WE MEET: 4th Wednesday each month, 6:30 Mountain Time. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Facilitate building the S-Anon fellowship outside of North America
- Complete the videos Matthew's Story (the male perspective in S-Anon) and a video aimed at those affected outside of standard demographics
- Provide literature for those affected by legal issues
- Increase outreach to professionals
- Increase awareness of S-Anon via technology tools (social media, SEO, etc.)
- Develop and test a method to protect digital rights when literature is downloaded

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Completed Tammy's Story, an S-Anon video which targets females in a committed relationship who have been affected by the sexual behavior of another person. The video is currently on the sanon.org homepage.
- Published the Public Information and Outreach Guide available on the sanon.org Literature Store
- Created Handling Meeting Challenges, service literature addressing the challenges of meeting face-to-face due to various factors.
- Researched and proposed Digital Rights Management
- Developed Global Discussion Forums: beta testing, programming, and launch to the International community
- Assisted with enhancement of the S-Anon and Member websites, and Newcomers Page: increasing diversity in images and language; easier access to materials for members; more focused information for newcomers
- Created Protecting Anonymity Online service literature, in approval process

GOALS/CHALLENGES FOR THE FUTURE:

- Will need someone to Chair PIO in 2023
- Need 2 Moderators to assist with the Global Discussion Forums

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S-Ateen Committee Report

MISSION/PURPOSE:

- Provide information, guidance, and support to anyone seeking an S-Ateen group through the World Service Office
- Oversee continued development of and support to the S-Ateen Online Community; weekly live S-Ateen meetings are held via this online venue
- Administer the training and certification of S-Ateen Group Sponsors
- Offer S-Ateen program recommendations and guidance to host committees for International and Regional Conventions, Marathons, and Local Events that include S-Ateen participation
- Contribute to CAL and Service Literature regarding the S-Ateen fellowship

COMMITTEE CHAIR: Allie H.

TERM OF OFFICE: Term began August 1, 2014 / currently serving one-year extension ending July 31, 2021 after having served 2 three-year terms

CONTACT INFORMATION: s-ateen@sanon.org

COMMITTEE MEMBERS: Amber E. (Delegate), Anne A. (Delegate), Deanna R., Deb C., Greta B., Jackie R., Lillian F., Marissa R.

WHEN WE MEET: Committee meets by conference call on the second Saturday of the month at 9:00am EST. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Recruit and mentor new chair for S-Ateen Committee
- Update S-Ateen Service Literature (Suggested Meeting Formats – online vs. face-to-face, International Conventions and recovery events, Newcomer Meeting, Orientation Meetings, etc.)
- Update S-Ateen Safety Guidelines
- Continue supporting/developing the S-Ateen Online Community
- Encourage start-up of new S-Ateen meetings (whether face-to-face or online via the S-Ateen Online Community – Europe/International and in the US)
- Recruit and train more S-Ateen Group Sponsors
- Develop and deliver S-Ateen programs at upcoming International Conventions
- Support/encourage S-Ateen participation at regional and local recovery events

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Greater international participation from S-Ateen members attending meetings for Spanish speakers as well as our Sunday night meeting for English speakers (India, Europe, Asia, Latin America)
- Submitted S-Ateen article for WSO Update (S-Ateen participation in S-Anon meetings)
- Planned and delivered S-Ateen program: January 2021 Atlanta International Convention and November 2020 Gratitude Day Marathon
- Hosted four S-Ateen Group Sponsor Conference Calls
- S-Ateen program planning for July 2021 Salt Lake City
- Updated S-Ateen Responsibility Agreement
- Trained and certified two new Group Sponsors

GOALS/CHALLENGES FOR THE FUTURE: S-Ateen is a small fellowship, but those who participate benefit greatly from the program. S-Ateen is becoming increasingly relevant in today's hypersexualized society. So why aren't more teens in S-Ateen? Parents still struggle with fear and shame at the thought of discussing the family disease. Conversely, increasing

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numbers of parents (and teens) contact the S-Ateen Committee Chair seeking programs for teen sex addiction. As such, S-Anon has much to offer parents of teen sex addicts, and new literature that speaks to this demographic would be both beneficial and appreciated.

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Policy and Service Communications Committee (PSCC) Report

MISSION/PURPOSE: The Policy and Service Communication Committee has two main purposes: the examination of issues and questions that affect S-Anon as a whole, and the review of Service Literature.

COMMITTEE CHAIR: Kathleen S.

TERM OF OFFICE: Term began August 1, 2014 / currently serving second term ending July 31, 2021

CONTACT INFORMATION: kmpas@aol.com

COMMITTEE MEMBERS: Fatima B., Kathleen S., Marsha M.

WHEN WE MEET: Committee meets by conference call on the 4th Monday of the month at 8pm Eastern. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Complete review of Service Literature project that began November 2020
- Complete revision of Appendix D in the Service Manual (SSSM), Board Responses to Tradition Related Questions
- Find a chair for 2022-2025 or sooner if qualified member presents
- Review newly submitted items for Service Literature
- Continue to work as a committee as needed, provide monthly report to the Board of Trustees (BOT), stay accountable, provide other reports as requested and to the Executive Committee (EC) as needed
- Complete projects in BOT Priorities List

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Lost 1 member but gained another, had 2 Delegates attend meetings
- Received request to study the Traditions and the SSSM to provide guidance on why special meetings are not registered, completed and returned to requester
- Finalized outline for a fellowship-wide group conscience (FWGC) process. It is tabled for now due to many unclear factors including: Global structure forming, Senior Conference vs. World Service Conference (WSC), who is able to vote in a FWGC
- Created onboarding documents for committee members about confidentiality, conflict of interest and release of writing
- Submitted informal documentation on anonymity above the group level found in other fellowships' service literature
- Sent the EC an outline for the review of all current pieces of Service Literature, took on 7 pieces, reviewed and returned to the EC, currently reviewing other pieces as they come back
- Participated in conversation with newly formed Global Committee about terminology for the service structure in North America and Canada
- Worked on a flow chart for PSCC process
- Reviewed potential motions for WSC, worked with World Service Conference Committee (WSCC) to help with several motions to obtain clarity
- Reviewed writing submitted by the Finance Committee for Appendix B in the SSSM, Group Banking
- Created an outline for the revision of Appendix D in the SSSM to be in 5 sections, submitted to BOT for approval, began revision, have submitted to BOT the first section for approval, currently working on the 2nd and 3rd sections
- Currently reviewing the Service Literature Update Policy

GOALS/CHALLENGES FOR THE FUTURE:

- Attract additional members
- Continue to study and learn from experiences utilizing the 36 legacies and various service manuals
- Continue to offer support to the BOT, the EC and the WSO

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Regional Trustees Report

MISSION/PURPOSE: Regional Trustees serve a vital role in communicating and understanding the needs and growth of the home groups and Intergroups within their regions by supporting the area delegate representatives in their region or acting as liaison in unrepresented areas, states and provinces.

COMMITTEE CHAIR: Pam M.

TERM OF OFFICE: Term began August 1, 2017 / currently serving second term ending July 31, 2023

CONTACT INFORMATION: southwestrt@sanon.org

COMMITTEE MEMBERS: Central/Eastern Canada: Cheryl S. (8/23), Southwest: Pam M. (8/23)

Vacancies: Northeast, Northwest, Southeast, West and Western Canada Regions

WHEN WE MEET: The Regional Trustees meet by Zoom conference call on the third Wednesday of the month at 9 pm, Eastern Time. Please contact the Chair if you would like to listen in on a call prior to volunteering.

THIS YEAR'S PRIORITIES:

- Find candidates to fill vacant RT positions
- Update service literature: L-21 *Serving As A Regional Trustee*
- Find members to fill vacant Delegate positions in each Region
- Communicate with Delegates to share information and provide support

PROGRESS/ACCOMPLISHMENTS SINCE LAST WSC:

- Facilitated 3 successful elections/re-elections for RTs in the Southeast, Central/Eastern Canada and Southwest
- Updated service literature L-21 *Serving As A Regional Trustee* and sent it to the Executive Committee
- Updated service literature *Process for Electing a Regional Trustee* to include a process for including Lone Members in the RT election process

GOALS/CHALLENGES FOR THE FUTURE:

- Finding candidates to fill vacant RT positions
- Finding candidates to fill vacant Delegates positions

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Delegates Report

MISSION/PURPOSE: The Area Delegate's primary purpose is to carry the "voice" of the fellowship to the World Service Conference. By bringing motions from their area to the World Service Conference, they bring awareness to pertinent issues along with any concerns about the well-being of our program. In this way, the Delegates bridge the communication gap between the local groups and members of the World Service Conference.

The Delegates also serve as the "voice" of the fellowship by joining and participating on standing committees and ad hoc committees. Their participation in these areas is vital to having an informed and up-to-date Delegate body. It is on those committees that the Delegates can share not only their thoughts and feelings, but also concerns and questions as they pertain to the fellowship as a whole.

Delegates are also a means of support for the groups in their state. Some have been called to settle dissension at the group level, helped with questions regarding program procedure/protocol, have been the liaison between local groups and the extended S-Anon family and shared information regarding events throughout the nation as well as kept groups up-to-date with any news about our program. These are a just a few of the ways that Delegates have been a support for the meetings in their state.

During the monthly conference calls, Delegates share their experience, strength, and hope on a variety of issues and discuss what is happening in their area.

GDA CHAIR: Clare S., Southern California ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 1/2021-1/2024

CONTACT INFORMATION: southerncaliforniadelegate@sanon.org

GDA CO-CHAIR: Terrea A., Arizona ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 1/2020-1/2023

CONTACT INFORMATION: arizonadelegate@sanon.org

GDA-BOT LIASION: Amber E., North Carolina ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: [9/2018-9/2021](#)

CONTACT INFORMATION: northcarolinadelegate@sanon.org

DELEGATE SECRETARY: Anne A., Texas ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 11/2018-11/2021

CONTACT INFORMATION: texasdelegate@sanon.org

DELEGATE ALTERNATE SECRETARY: Melanie G., Maryland ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 10/2019-10/2022

CONTACT INFORMATION: marylanddelegate@sanon.org

DELEGATE CONTACT LIST: Jennifer G., Illinois ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 6/2018-6/2021

CONTACT INFORMATION: illinoisdelegate@sanon.org

ECC – (electronic communications coordinator): Lindsay D., Indiana ([Term: 8/1/2020-7/31/2021](#))

AREA DELEGATE TERM OF SERVICE: 9/2018-9/2021

CONTACT INFORMATION: indianadelegate@sanon.org

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WHEN WE MEET: 3rd Sunday of each month via conference call at 5:00pm (EST) which includes an annual joint conference call with the BOT and Executive Director. We also have a General Delegate Assembly the night prior to the WSC. This yearly face to face meeting gives delegates the opportunity to relate to each other in a more personal setting and gives us a lengthier opportunity to continue the business of the prior year, along with setting goals for the year to come.

DELEGATE LIST AS OF MAY 2021

Area	AD/Alt. AD Status	Email
Alabama	VACANT	alabamadelegate@sanon.org
Alaska	VACANT	alaskadelegate@sanon.org
Arizona	Terrea A.	arizonadelegate@sanon.org
Arizona (ALT)	Sarah B.	
Arkansas	VACANT	arkansasdelegate@sanon.org
Canada - Central	VACANT	centralcanadadelegate@sanon.org
Canada - Eastern	VACANT	easterncanadadelegate@sanon.org
Canada - Western	VACANT	westerncanadadelegate@sanon.org
Colorado	Michelle G.	coloradodelegate@sanon.org
Colorado (ALT)	Jaci L.	
Connecticut	VACANT	connecticutdelegate@sanon.org
Delaware	VACANT	delawaredelegate@sanon.org
Florida	Chuck T.	floridadelegate@sanon.org
Florida (ALT)	Deborah N.	
Georgia	Rose B.	georgiadelegate@sanon.org
Georgia (ALT)	Sonia L.	
Hawaii	VACANT	hawaiidelegate@sanon.org
Idaho	Tamie F.	idahodelegate@sanon.org
Illinois	Jennifer G.	illinoisdelegate@sanon.org
Indiana	Lindsay D.	indianadelegate@sanon.org
Iowa	VACANT	iowadelegate@sanon.org
Kansas	Kevin H.	kansasdelegate@sanon.org
Kentucky	Natalie B.	kentuckydelegate@sanon.org
Louisiana	VACANT	louisianadelegate@sanon.org
Maine	N/A	mainedelegate@sanon.org
Maryland/Wash., D.C.	Melanie G.	marylanddelegate@sanon.org
Massachusetts	VACANT	massachusettsdelegate@sanon.org
Michigan	VACANT	michigandelegete@sanon.org
Minnesota	VACANT	minnesotadelegate@sanon.org
Mississippi	VACANT	mississippidelegate@sanon.org
Missouri	Jessica S.	missouridelegate@sanon.org
Montana	VACANT	montanadelegate@sanon.org
N California	Caryn C-B.	northerncaliforniadelegate@sanon.org
Nebraska	VACANT	nebraskadelegate@sanon.org
Nevada	N/A	nevadadelegate@sanon.org
New Hampshire	VACANT	newhampshiredelegate@sanon.org

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New Jersey	Faigy S.	newjerseydelegate@sanon.org
New Mexico	Carla H.	newmexicodelegate@sanon.org
New York	Natalie R.	newyorkdelegate@sanon.org
North Carolina	Amber E.	northcarolinadelegate@sanon.org
North Dakota	N/A	northdakotadelegate@sanon.org
Ohio	VACANT	ohiodelegate@sanon.org
Oklahoma	VACANT	oklahomadelegate@sanon.org
Oregon	Bernadine J.	oregondelegate@sanon.org
Pennsylvania	VACANT	pennsylvaniadelegate@sanon.org
Phone	Kevin K.	phoneddelegate@sanon.org
Online Progress	CLOSED - N/A	-
Rhode Island	N/A	rhodeislanddelegate@sanon.org
S California	Clare S.	southerncaliforniadelegate@sanon.org
S California (ALT)	Shiffy	
South Carolina	Andrea A.	southcarolinadelegate@sanon.org
South Dakota	N/A	southdakotadelegate@sanon.org
Tennessee	Gina F.	tennesseedelegate@sanon.org
Texas	Anne A.	texasdelegate@sanon.org
Utah	Rachel H.	utahdelegate@sanon.org
Vermont	N/A	vermontdelegate@sanon.org
Virginia	VACANT	virginiadelegate@sanon.org
Washington	Terry P.	washingtondelegate@sanon.org
West Virginia	VACANT	westvirginiadelegate@sanon.org
Wisconsin	VACANT	wisconsindelegate@sanon.org
Wyoming	N/A	wyomingdelegate@sanon.org

Delegate distribution:

24 of 56 S-Anon Areas have no representation by a Delegate.

24 of 56 Areas have a Delegate to represent them.

8 of 56 Areas have no meetings to represent.

THIS YEAR'S PRIORITIES:

- Create new service positions and determine term lengths: Chairperson, Co-Chair, Secretary, Assistant Secretary, BOT Liaison, Contact List, Microsoft365 Admin
- Create Bylaws for the General Delegate Assembly (GDA)
- Build a culture of service to better understand how Delegates are sharing about service with members, how Delegates can help to share and fill vacancies above the group level, and how Delegates exchange information with the groups in their areas

UPDATES/PROGRESS/DISCUSSIONS:

- New positions for GDA Trusted Servants were created and filled. Co-Chair, Assistant Secretary, Office365 Admin were added. One-year terms of service (with the option to serve a second term) were set to provide more opportunity for the rotation of service.
- Continued to utilize Office365 and educate ourselves on using it better. Our Office365 Admin person has been an invaluable resource in helping us all use it better.

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- The ad hoc Bylaws Committee has been through several drafts in the creation of Bylaws for the GDA. The GDA approved its Bylaws on 12/20/20. This internal document is used only by the GDA and is not part of S-Anon's general service literature. The Bylaws are included as a separate PDF.
- Discussion of Delegate representation for non-face-to-face meetings, including Zoom, phone, or other virtual meetings, and what is a "home group" in this context
- Ensuring Anonymity of Meetings in a Virtual World discussed
- Delegate distribution: Create an ad hoc Area Delegate Coverage Committee. This committee originally came together to determine if there was a solution for unrepresented Areas. Of the 56 Areas of S-Anon, at this point only 24 are represented. Attracting more participation is the goal of this committee.
- Promote service among the Delegate body at International Conventions, in ad hoc committees, and on World Service standing committees.
- BOT Liaison person presents reports from the BOT to the Delegate body
- Report on special requests from individuals to the wider S-Anon fellowship (for instance if a person with a sex addicted child can find others who have that specific experience)
- Promote wider S-Anon events to local groups
- Executive Committee requests review of service literature and to make recommendations for edits
- Considered motion to support Lone Members/Lone Newcomers, no motion presented
- Update Regional Trustee and Area Delegate Map
- Timely announced deadline for motions to fellowship
- Updated the registration of all registered groups
- At the Annual Joint Meeting with the GDA and the BOT, a motion was discussed and voted on. The motion passed to provide clarity to the Telephone (PH) Area Delegate role for the WSC 2021 to include all PH registered S-Anon Family Groups of which some are registered groups that meet by video platforms.
- Motion to increase the number of Canadian Areas from 3 to 7 presented to WSC this year. It was thought the areas were too large to effectively communicate.
- WSC will meet virtually this year on 07/24/2021 (with a run over on 07/31/2021), along with the GDA on 06/27/2021 (11-2 pm EST) and the Convention (on 07/09 – 07/11/2021).

CHALLENGES FOR THE FUTURE:

- Special Meetings: Future Delegate body discussions may include how Delegates are talking about meeting the needs of these members, how to access and relay meeting information, the Delegate role in protecting S-Anon from the dilution of the program to such special meeting groups.
- Study Groups: It has been suggested that Zoom be utilized to set up Study Groups for a deeper dive into the Service Manual, the Traditions, the Concepts, and Roberts Rules of Order and that these sessions be open to anyone serving above the group level (to include members of any committee and the BOT).
- Delegate distribution: Of the 56 Areas of S-Anon, at this point only 24 are represented. Attracting more participation is the goal of this committee, using webinars.
- Delegate Representation for non-face-to-face meetings, including Zoom, phone, or other virtual meetings: did the pandemic create a temporary problem? Or is the zoom meeting a bonus that will enable people to connect who previously were not able to? What is a "home meeting" in this context?
- Do we need to liaise with the RTs to assist unrepresented areas to have some representation or even communication with the service structure of S-Anon?

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Board of Trustees Slate

Board of Trustees Position	Trusted Servant	Term Ends
World Service Office Executive Director	Lindsay W.	Term concurrent with employment at WSO
Officers:		
Board of Trustees Chairperson	Mercedes S.	7/31/23
Board of Trustees Co-Chairperson	Vacant since 8/20	
Board of Trustees Secretary	Greta B.	7/31/22
Board of Trustees Treasurer, Finance Committee Chairperson	Dawnielle A.	7/31/24
Regional Trustees:		
Central/Eastern Canada Regional Trustee	Cheryll S.	7/31/23
Midwest Regional Trustee	Vacant since 11/20	
Northeast Regional Trustee	Vacant since 8/18	
Northwest Regional Trustee	Lynne A.	7/31/24
Southeast Regional Trustee	Brenda Y.	7/31/24
Southwest Regional Trustee	Pam M.	7/31/23
West Regional Trustee	Vacant since 8/20	
Western Canada Regional Trustee	Vacant since 8/18	
Standing Committee Chairs/Trustees-at-Large:		
Archives Committee Chairperson	Vacant since 8/16	
International Convention Committee Interim Chairperson	Heidi D.	7/31/24
Literature Committee Chairperson	Julie S.	7/31/23
Policy Study & Service Communications Committee Chairperson	Vacant since 8/21	
Public Information & Outreach Committee Chairperson	Robin A.	7/31/22
S-Ateen Committee Chairperson	Vacant since 8/21	
World Service Conference Committee Chairperson	Jeanne H.	7/31/23

Per S-Anon's Bylaws, with the exception of the Executive Director of the World Service Office, whose Board term coincides with his or her term of employment as Executive Director, Officers and Trustees shall be elected to serve a period of 3 years.

Trustees and Officers shall serve no more than 2 consecutive terms in the same position or any combination of positions. Voting Members consist of 4 Officers, the WSO Executive Director, 8 Regional Trustees, and Chairpersons of Board of Trustees Standing Committees.

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Motion Results

Motion 1:

Change to the Numbering of Articles of the World Service Conference Charter

Motion **passed** with 34 in favor, 0 opposed, 0 abstained.

MOTION: Move that the following change be made to the World Service Conference (WSC) Charter, Sections IX thru XII.

Current WSC Charter – July 2017	Proposed Change
IX. General Warranties of the Conference A. In all proceedings the World Service Conference of S-Anon shall observe the spirit of the Traditions: 1. That only sufficient operating funds, including an ample reserve, be its prudent financial principle; 2. That no Conference member shall be placed in unqualified authority over other members; 3. That all decisions be reached by discussion, vote and, whenever possible, by unanimity; 4. That no Conference action ever be personally punitive or an incitement to public controversy; 5. That though the Conference serves S-Anon it shall never perform any act of government; and that like the fellowship of S-Anon which it serves, it shall always remain democratic in thought and action.	IX. To Be Added as Necessary X. To be Added as Necessary XI. To be Added as Necessary XII. General Warranties of the Conference A. In all proceedings the World Service Conference of S-Anon shall observe the spirit of the Traditions: 1. That only sufficient operating funds, including an ample reserve, be its prudent financial principle; 2. That no Conference member shall be placed in unqualified authority over other members; 3. That all decisions be reached by discussion, vote and, whenever possible, by unanimity; 4. That no Conference action ever be personally punitive or an incitement to public controversy; 5. That though the Conference serves S-Anon it shall never perform any act of government; and that like the fellowship of S-Anon which it serves, it shall always remain democratic in thought and action.

BACKGROUND AND INTENT: This change to the WSC Charter is administrative in nature, intended to bring the numbering of the Articles of the World Service Conference Charter into agreement with S-Anon's Twelfth Concept of Service. When the Twelve Concepts of Service were adapted and approved by S-Anon, they were brought over directly from AI-Anon. The Twelfth Concept says: "The spiritual foundation for S-Anon's World Services is contained in the General Warranties of the Conference, Article 12 of the Charter." The S-Anon WSC Charter did not actually have twelve Articles; there were only nine, which resulted in a disconnect between our Concepts and our WSC Charter. Any change to S-Anon's Twelve Concepts of Service requires a fellowship-wide group conscience, an arduous undertaking. A change to the WSC Charter, however, can be made by the WSC itself. Therefore, it was decided to move to make a simple change to the WSC Charter. An added benefit is that additional Articles can be added to the WSC Charter without making corrections to the numbering of the Articles.

SUPPORTING PRINCIPLES:

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- Concept Two: “The S-Anon Family Groups have delegated complete administrative and operational authority to their Conference and its service arms.”
- S-Anon World Service Conference Charter, Article III, Section F: “The Charter may be changed... by the vote of three quarters of the Conference members.”

FINANCIAL IMPACT: Minimal financial impact. It will take a little bit of time to update this in the decision database and to update the S-Anon/S-Ateen Service Manual. Staff and paid special worker time that may be needed is already covered by our yearly budget.

ARGUMENT PRO: In order to assure consistency in our published service materials, the WSC Committee believes that minor errors such as the one described above should be corrected so that members will not waste time wondering why, for example, Concept Twelve refers to “Article 12 of the Charter” if there is no Article 12. Passage of this motion would correct that error.

ARGUMENT CON: Possibly we should not add Articles to the WSC Charter unless we actually have particular changes in mind that will become Article IX, X, and XI.

DOCUMENTATION: If this motion passes, it will change the WSC Charter by adding three placeholders for additional Articles, and the current Article IX will move to the Article XII spot. The change will also be updated in the S-Anon/S-Ateen Service Manual, WSC section, and recorded in the decision database maintained by the World Service Office.

SUBMITTED BY: Jeanne H., World Service Conference Committee Chair, wsc@sanon.org

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Motion 2:
S-Anon Twelve Traditions Book

Motion **passed** with 34 in favor, 0 opposed, and 0 abstained.

MOTION: Move that the WSC approve in concept the creation of an "S-Anon Twelve Traditions" Conference Approved Literature book.

BACKGROUND AND INTENT: According to the approved S-Anon literature Conference Approval Process, the WSC must approve in concept all major publications. The Literature Committee (LC) has been working over the last few years on a CAL chapter for each of the Twelve Traditions with the goal of publishing a new book, "S-Anon Twelve Traditions," in the same format as that of "S-Anon Twelve Steps." In order to make this vital literature available to our members as soon as reasonably possible, the WSO has been publishing booklets containing a collection of three Tradition chapters as they have become CAL. Traditions One through Nine have already been published in booklet form, with Traditions Ten through Twelve expected to be published in the first half of 2021. The Tradition booklet publications will be discontinued once a book is published. The LC anticipates all twelve Traditions and introductory material for a book will be CAL in 2021, and requests conceptual approval to publish a book in both printed and electronic format: "S-Anon Twelve Traditions."

SUPPORTING SPIRITUAL PRINCIPLES:

- Tradition 1: S-Anon's common welfare is enhanced by expanding our CAL offering.
- Tradition 5: S-Anon's one purpose is to help families of sexaholics. Our CAL is one of our primary ways of helping our members.
- Tradition 6: S-Anon ought never endorse any outside enterprise. Availability of our own Traditions CAL provides additional Traditions literature from the S-Anon point of view.
- Tradition 7: Literature sales are one of the primary ways that our members support our WSO, in addition to Seventh Tradition Contributions. Having additional literature available for sale helps our WSO to continue to be self-supporting.

FINANCIAL IMPACT ON THE FELLOWSHIP: About \$3250, including S&H for 1600 bound books, and \$500 for the digitization of an eBook version of a new Traditions book. Total estimated financial impact: \$3750.

ARGUMENT PRO:

- Printing all Twelve Traditions in one book is in line with the Literature Committee's original intention of creating a Traditions book in the same format as our Steps book.
- Printing an "S-Anon Twelve Traditions" book will help carry our message of recovery by having all twelve chapters of Traditions CAL in one book, with Front Matter (Acknowledgments, listing the Twelve Steps, Twelve Traditions, and Twelve Concepts of Service, a table of contents) and an Introduction section that complete the material.
- The selling price of all Twelve Traditions in one book will be slightly lower than the selling price of four booklets of three Traditions each, which is a benefit to our members. Members will find it more convenient to have one book with all Twelve Traditions instead of having four booklets.

ARGUMENT CON: Some members may believe it best to have our Twelve Traditions chapter CAL available only in booklet form of three Traditions each, as they currently are.

DOCUMENTATION: This decision will be recorded in the decision database maintained by the World Service Office.

SUBMITTED BY: Julie S., Literature Committee Chair, lc@sanon.org

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Motion 3:

Rescind a motion from July 19, 2013 to add a Delegate for the Progress online meeting

This motion was amended during the 2021 WSC to state the following:

Motion to rescind Section E. of II Composition in the WSC Charter that states, "A Delegate to represent S-Anon members that participate in Progress Meeting online meetings."

Motion **passed** with 31 in favor, 2 opposed, and 1 abstained.

ORIGINAL MOTION: Move that the WSC rescind a motion from July 19, 2013, to add a Delegate for the Progress online meeting.

BACKGROUND AND INTENT: The WSC Charter is specific for the Progress Meeting online meetings. "Meetings" is plural because the Progress Meeting online meetings consisted of four separate meetings (Newcomer, Business, Step Study and Progress Meeting). These meetings no longer exist as the Progress Meeting online meetings. The intent of this motion is to bring the Charter in line with the current structure of areas and registered groups.

SUPPORTING SPIRITUAL PRINCIPLES: Concept One: "The ultimate responsibility and authority for S-Anon World Services belongs to the S-Anon groups." The Progress Meeting online meetings are no longer active and have no need for a Delegate to carry the voice of its previous members.

FINANCIAL IMPACT ON THE FELLOWSHIP: No financial impact really since the Delegate Travel Reimbursement budgeted amount is a pool of funds that are allocated based on a formula that includes number of Delegates, totals submitted for reimbursement, etc.

ARGUMENT PRO: The Progress Meeting online meetings are no longer in existence so there is no reason to have a Delegate. The WSC Charter needs to be updated to represent the current service structure.

ARGUMENT CON:

- Theoretically, this position could be redefined to include all S-Anon groups meeting in online forums but at this time, there are no registered S-Anon groups who gather in such a setting.
- If the former members of the Progress Meeting online meetings decide to start up this platform again, they would no longer have representation.
- Some may see rescinding motions as disruptive to the democratic process.

DOCUMENTATION: The decision will be documented in the WSC minutes and in the decision database maintained by the WSO.

If the motion passes, the WSC Charter will be changed from:

II. Composition

- A. Area Delegates or Alternate Area Delegates (to be seated for the current WSC only if the Area Delegate is unable to attend) from the United States and Canada, elected by the Area or selected by the Area and registered with the World Service Office.
- B. The Board of Trustees (BOT) of S-Anon and the WSO Executive Director.
- C. Representatives from other countries may attend the Conference with a voice but not a vote.
- D. A Delegate to represent S-Anon members that participate in phone groups.
- E. A Delegate to represent S-Anon members that participate in Progress Meeting online meetings.
- F. Designated areas with large S-Anon populations may petition the Conference to divide and send an additional delegate to the Conference.

To:

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II. Composition

- A. Area Delegates or Alternate Area Delegates (to be seated for the current WSC only if the Area Delegate is unable to attend) from the United States and Canada, elected by the Area or selected by the Area and registered with the World Service Office.
- B. The Board of Trustees (BOT) of S-Anon and the WSO Executive Director.
- C. Representatives from other countries may attend the Conference with a voice but not a vote.
- D. A Delegate to represent S-Anon members that participate in phone groups.
- E. Designated areas with large S-Anon populations may petition the Conference to divide and send an additional delegate to the Conference.

In addition, any reference to a Progress Meeting online meetings Delegate would be removed from any and all applicable locations such as literature, website, etc.

SUBMITTED BY: Chuck T., Florida Delegate, floridadelegate@sanon.org

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Motion 4:

Rescind a motion from the July 2010 WSC that added a Delegate position to represent phone meetings

This motion was withdrawn during the 2021 WSC.

Motion to **withdraw** Motion 4 passed with 28 in favor, 5 opposed, and 1 abstained.

MOTION: Move that the WSC rescind a motion from the July 2010 WSC that added a Delegate position to represent phone meetings.

BACKGROUND AND INTENT: The intent of this motion is to bring into line the voices of all S-Anon members in the North American fellowship. When the Delegate for S-Anon members that participate in phone groups was originally approved by the WSC, there was no outlet for S-Anon members outside of the U.S. and Canada to have a voice. The approval of the motion made at the 2016 WSC to allow other countries to develop their own service structure and have their own national conference gave S-Anon members worldwide the opportunity to carry their voice within their own country. S-Anon members within the North American fellowship are able to have their voices heard through the Delegate for the geographical Area they live in regardless of the type of meetings they attend.

SUPPORTING SPIRITUAL PRINCIPLES:

- Concept Ten: "Service responsibility is balanced by carefully defined service authority and double-headed management is avoided." A Phone Meeting Delegate would be representing S-Anon members who are already represented by an Area Delegate for the geographical Area they live in, a Regional Trustee for the Region they live in or any other WSC member. S-Anon members outside of North America would have their voice heard in the country they live in.
- Warranty Three: "That all decisions be reached by discussion, vote, and whenever possible, by unanimity." There can be no unanimity when S-Anon members are represented by more than one Delegate, or when the Delegate has possibly hundreds of members to represent, as a Phone Meeting Delegate could.

FINANCIAL IMPACT ON THE FELLOWSHIP: No financial impact really since the Delegate Travel Reimbursement budgeted amount is a pool of funds that are allocated based on a formula that includes number of Delegates, totals submitted for reimbursement, etc.

ARGUMENT PRO: The voices of all S-Anon members in North America are already represented at the WSC by the Delegate for the geographical Area that they live in. S-Anon members outside of North America have the opportunity to develop their own service structure and have their own national conference which enables them to carry their voice within their own country. In the eleven years since the Delegate for the Phone Meetings was approved by the WSC, there has never been anyone willing to fill that position. It would be very difficult for an Area Delegate to know which of the S-Anon members in their Area are already being represented by a Phone Meeting Delegate.

ARGUMENT CON:

- Phone meetings are currently in existence. There are currently 9 registered S-Anon groups within North America meeting on the phone, this does not include groups who are temporarily meeting on the phone or virtually. A vacant position does not indicate a change of responsibility or authority.
- This will create more work for the WSO, Delegates, and Regional Trustees to make sure they know which phone meeting members are in their Regions and represent them in the same manner that they represent the members in face-to-face meetings.
- Tradition One speaks of our common welfare and unity, and if this is not the majority decision of the current members of registered phone groups, then this motion does not support the spirit of Tradition One.

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- Removing the Phone Meeting Delegate puts the focus of representation on an individual S-Anon member as opposed to S-Anon groups. Representation for individual S-Anon members is not mentioned in the S-Anon Twelve Concepts of Service.
- Concept One, where the groups hold ultimate responsibility and authority for S-Anon services, was the argument pro for the current Delegate position.
- There is no data in this motion suggesting the collected conscience of the phone groups has changed. If the phone groups were not involved in this motion, then this motion is not in the spirit of Concept One.
- There is no documentation in this motion that states this is the desire of the members of phone groups.
- Some may see rescinding motions as disruptive to the democratic process.

DOCUMENTATION: The decision will be documented in the WSC minutes and in the decision database maintained by the WSO.

If the motion passes, the WSC Charter will be changed from:

II. Composition

- A. Area Delegates or Alternate Area Delegates (to be seated for the current WSC only if the Area Delegate is unable to attend) from the United States and Canada, elected by the Area or selected by the Area and registered with the World Service Office.
- B. The Board of Trustees (BOT) of S-Anon and the WSO Executive Director.
- C. Representatives from other countries may attend the Conference with a voice but not a vote.
- D. A Delegate to represent S-Anon members that participate in phone groups.
- E. A Delegate to represent S-Anon members that participate in Progress Meeting online meetings.
- F. Designated areas with large S-Anon populations may petition the Conference to divide and send an additional delegate to the Conference.

To:

II. Composition

- A. Area Delegates or Alternate Area Delegates (to be seated for the current WSC only if the Area Delegate is unable to attend) from the United States and Canada, elected by the Area or selected by the Area and registered with the World Service Office.
- B. The Board of Trustees (BOT) of S-Anon and the WSO Executive Director.
- C. Representatives from other countries may attend the Conference with a voice but not a vote.
- D. A Delegate to represent S-Anon members that participate in Progress Meeting online meetings.
- E. Designated areas with large S-Anon populations may petition the Conference to divide and send an additional delegate to the Conference.

In addition, any reference to a Phone Meeting Delegate would be removed from any and all applicable locations such as literature, website, etc.

SUBMITTED BY: Chuck T., Florida Delegate, floridadelegate@sanon.org

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Motion 5:

Move that the World Service Conference vote to restructure the Canadian Delegate Areas by removing the 3 current Canadian Delegate Areas (Central, Eastern, Western) and creating 13 new Areas.

This motion was amended during the 2021 WSC to state the following:

Move that the World Service Conference vote to restructure the Canadian Delegate Areas by removing the 3 current Canadian Delegate Areas (Central, Eastern, Western) and creating 13 new Areas.

- British Columbia
- Yukon
- Alberta
- N.W. Territories
- Saskatchewan
- Manitoba
- Nunavut
- Ontario
- Quebec
- Newfoundland and Labrador
- New Brunswick
- Prince Edward Island
- Nova Scotia

Each new Canadian Area will have its own Area Delegate (AD) to serve on the S-Anon World Service Conference (WSC).

Motion **passed** with 32 in favor, 1 opposed, and 1 abstained.

MOTION: Move that the World Service Conference vote to restructure the Canadian Delegate Areas by removing the 3 current Canadian Delegate Areas (Central, Eastern, Western) and creating 7 new Areas: Canadian Delegate Area (CDA) 1 – 7 (Coverage descriptions to follow). Each new Canadian Area will have its own Area Delegate (AD) to serve on the S-Anon World Service Conference (WSC).

- CDA-1: British Columbia, Yukon
- CDA-2: Alberta, N.W. Territories
- CDA-3: Saskatchewan
- CDA-4: Manitoba, Nunavut
- CDA-5: Ontario
- CDA-6: Quebec, Newfoundland and Labrador
- CDA-7: New Brunswick, Prince Edward Island, Nova Scotia

BACKGROUND AND INTENT: North America has a Delegate for each Area (State), but Canada only has 3 current positions for 13 Areas (10 provinces and 3 territories). Over the years there have been very few ADs in Canada. This could be due to the large expanse of current designated Areas. According to the S-Anon website “Meeting Search” each of the proposed Areas have from 1-10 registered groups. The proposed restructuring would allow for the expansion of Delegate numbers and the reduction of Area size. This would be conducive to S-Anon growth by making Areas more manageable and hopefully enticing or encouraging additional members to serve. It would also allow the ADs to carry the voice of those Areas more efficiently. More hands make lighter work.

As stated in our Service Literature, L-21: *Serving As An S-Anon Regional Trustee*, “The Regional Trustee’s primary goal is to grow and strengthen the S-Anon fellowship in his/her Region, and to provide a voice for Areas in the Region that have

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not elected their own Area Delegates. The RT accomplishes these objectives by working with the Area Delegates and Alternate Delegates in their Region..." The approval of this motion will facilitate better communication with the RTs and help them gain a more complete perspective of their Regions. The RT Chair and the Canadian RT were consulted and agreed with the proposed Area divisions in the motion. The proposed Areas were determined by initial visualization and providence boundaries, input from the Canadian RT as well as a description from WSO and the Service Literature document (L-21: *Serving As An S-Anon Regional Trustee*) as a guide. Also, with additional AD representation it would free up the RTs to focus on other RT/BOT responsibilities. It might prove to motivate RTs to identify AD candidates to further develop these Areas and assist in the formation of new S-Anon meetings. Increasing the number of ADs in Canada may also provide additional recruitment opportunities for the RT positions.

SUPPORTING SPIRITUAL PRINCIPLES:

- Concept One: "The ultimate responsibility and authority for S-Anon world services belongs to the S-Anon groups." The Area Delegates represent the Traditional voice of the S-Anon groups. Approval of this motion would bring the AD/BOT ratio closer to the point where the ADs are more able to exercise the S-Anon group's ultimate authority.
- Concept Nine: "Good personal leadership at all service levels is a necessity..." Restructuring the Canadian Areas to allow for more ADs would give better representation of the local groups, Intergroups, and lone members and bring more S-Anon voices to the World Service Conference. It will also facilitate better communication with the RTs associated with those Areas.
- Tradition Five: "Each S-Anon Family Group has but one purpose: to help families of sexaholics. We do this by practicing the Twelve Steps of S-Anon, by encouraging and understanding our sexaholic relatives, and by welcoming and giving comfort to the families of sexaholics." By increasing the number of Canadian Delegates we are expanding our scope and abilities to reach the S-Anon who still suffers which is serving our primary purpose.

FINANCIAL IMPACT ON THE FELLOWSHIP: No financial impact really since the Delegate Travel Reimbursement budgeted amount is a pool of funds that are allocated based on a formula that includes number of Delegates, totals submitted for reimbursement, etc.

ARGUMENT PRO: The approval of this motion will:

- When filled, add four more voices and votes in the WSC.
- When filled, add four more voices and votes in the GDA.
- Bring the BOT/AD ratio more in line with the spiritual principles of the Traditional S-Anon service structure.
- Reduce Area size thereby making it easier for Area Delegates to concentrate on and cover their Areas.
- Create smaller service Areas which may encourage more members to step up into the AD or Alternate AD service role.

ARGUMENT CON:

- As always, finding willing trusted servants may be challenging.
- There is no data provided with this motion to justify whether or not Canada is organized enough to split into 7 new Areas.
- There is no data with this motion stating this is the will of the current groups in Canada.
- There are currently only 7 provinces that have S-Anon meetings: British Columbia – 4 meetings; Alberta – 5 meetings; Saskatchewan – 1 meeting; Manitoba – 1 meeting; Ontario – 9 meetings; Prince Edward Island – 2 meetings; Quebec – 2 meetings (out of the 13 Areas: 10 provinces and 3 territories).
- The Western Canada Area Delegate has been vacant since 2011 and all current positions for Canada Area Delegates are vacant. This could be indicative of a lack of interest to be represented or to expand representation.

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- If and when the groups in Canada one, express a need and a desire to reorganize the service structure; and/or two, when the current Canada Area Delegate positions are filled and the Area Delegates serving in these positions identify a need to divide up the Areas even further, then a motion like this can be introduced.
- All other Area Delegate positions are titled in a descriptive way indicating their Area coverage. Switching to a naming convention with letters and numbers is not congruent with current practices.

DOCUMENTATION: Results of voting on this motion will be recorded in the minutes of the 2021 WSC and entered into the decision database maintained by the WSO. If approved, the appropriate changes will be made in the S-Anon/S-Ateen Service Manual, the sanon.org website, and any other pertinent literature.

SUBMITTED BY: Chuck T., Florida Delegate, floridadelegate@sanon.org

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Motion 6:
Virtual Area Delegate

This motion was amended during the 2021 WSC to state the following:

Motion to add a section to Article II Composition of the WSC Charter to state, "A Delegate to represent S-Anon members who participate in online platform groups."

Motion **passed** with 25 in favor, 5 opposed, and 1 abstained.

MOTION: Move that the World Service Conference approve the creation of a Virtual Area Delegate position to represent registered S-Anon groups that gather online. These meetings are not temporary, are without a designated Area within the borders of North America, are not telephone meetings only, are not face to face, and are video or other online platform.

BACKGROUND AND INTENT: There are members participating in groups whose sole preference is to remain online and do not consider themselves to be part of a current Area designation. This motion serves the purpose of providing an Area Delegate for groups designated as an online group; for those online meetings that do not identify with a geographical Area, and who consider this group to be their home group. The intent is:

- To perform the role of Delegate within the online virtual population on behalf of S-Anon groups.
- To advance representation of all groups at the WSC where issues and policies affecting all S-Anon groups can be discussed and informed decisions can be made with all members of the fellowship being represented.
- This will expand each group's autonomy to determine how they are represented, either by a geographical Area or, in this case, virtually.
- To create a meeting designation for groups that gather online for the purpose of registering the meeting.

SUPPORTING SPIRITUAL PRINCIPLES:

- Concept One: "The ultimate responsibility and authority for S-Anon world services belongs to the S-Anon groups." This includes online virtual platforms not just face to face.
- Concept Four: "Participation is the key to harmony." This allows online groups to participate in fellowship matters.
- Tradition Three: "The relatives of sexaholics, when gathered together for mutual aid, may call themselves an S-Anon Family Group, provided that, as a group, they have no other affiliation." A group is an S-Anon Family Group whether online or in person.
- Tradition Four: "Each group should be autonomous, except in matters affecting another group or S-Anon or SA as a whole." This change allows online groups to affect S-Anon as a whole.
- Tradition Five: "Each S-Anon Family Group has but one purpose: to help families of sexaholics. We do this by practicing the Twelve Steps of S-Anon, by encouraging and understanding our sexaholic relatives, and by welcoming and giving comfort to the families of sexaholics." The health of the fellowship is driven by all groups whether online or in person who have a voice and a vote in fellowship matters.

FINANCIAL IMPACT ON THE FELLOWSHIP: No financial impact really since the Delegate Travel Reimbursement budgeted amount is a pool of funds that are allocated based on a formula that includes number of Delegates, totals submitted for reimbursement, etc.

ARGUMENT PRO: Arguments in favor but not limited to:

- Lone members can identify with online groups and receive Delegate representation.
- Giving groups an online designation allows Delegate representation at the World Service Conference (WSC).

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- Groups with an online designation are distinguished from other groups which exist inside a geographical Area and already have an Area Delegate.
- Using group conscience these group members can participate in their home meetings as a voice and a vote in matters affecting the fellowship as a whole.
- Groups without an Area Delegate may choose the Online Group Delegate until an Area Delegate is elected.

ARGUMENT CON:

- While S-Anon members living outside of North America may be attending these meetings, they will not be included and will not have a vote in a business meeting or group conscience where discussion of items affecting North American fellowship are held.
- Groups meeting online will need to designate how they choose to be identified, either by a geographical Area or as an online group.
- S-Anon has lost most of its geographical meetings in North America and Canada due to the pandemic. Many meetings have folded; some have kept going by using various electronic platforms. It is too soon to determine which meetings will stay on an electronic format and which will try to go back to an in-person meeting within a geographical Area. Therefore, it is too soon to create a new service position. Without knowing which meetings will remain in an electronic format, and choose to become registered, it will be difficult to represent any electronic meeting. The registered electronic meetings that were established before the pandemic already have representation with the Phone Delegate position, if filled.
- All S-Anon members in North America already have a way to be represented at the WSC by a Delegate for the geographical Area in which they live. This motion opens the door to possible double representation of members who attend both geographic and virtual groups, which is not in line with Concept Ten because it could potentially create double-headed management situations in the WSC service structure.

DOCUMENTATION: If approved,

- Part 2: S-Anon/S-Ateen Service Structure/Relationships of S-Anon Service Arms/Traditional S-Anon/S-Ateen Service Structure/Areas and Area Delegates to the WSC, Paragraph 2, Line 5 will be changed to read, “(Central, Eastern, Western), Phone Meetings, Online Progress Meeting, and the Online Virtual Platform.”
- The WSC Charter will be changed to read as follows:
II. Composition
Add F. A Delegate to represent S-Anon members that participate as an online group.
G. Designated areas with large S-Anon population may petition the Conference to divide and send an additional Delegate to the Conference.
- The Group Registration Form will be modified to require groups to identify as a geographical Area or as an online meeting.

SUBMITTED BY: Pam M., Southwest Regional Trustee southwestrt@sanon.org

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WSSC Minority Report:

The World Service Conference Committee received one motion this year that it deemed not in order. Even though there were several rounds of edits, the motion did not reach a point where the committee could put it on the 2021 agenda for consideration and vote. The general subject of the motion was the status of Special Meetings.

The SSSM defines Special Meetings as follows:

Special Meetings – Special Meetings may include those for Men Only, Women Only, Gays & Lesbians, and any other special group that is in keeping with our Traditions (other than the specific Tradition Three membership requirements) page 10. The SSSM also goes on to say, **Open Meetings and Special Meetings may not be *registered* as S-Anon groups,** ... page 12

The motion maker worked on multiple attempts to bring the motion in order, the focus of the motion changed and shifted as the editing process progressed. The final version of the motion moved that **an existing policy be changed to allow Special Meetings to be registered**, which would entitle special meeting information to be published on www.sanon.org and shared by the WSO with inquirers.

These meetings currently can *receive* information from the WSO and use the S-Anon name, but their information is not included in information distributed by the WSO to inquirers. Special Meetings have been the subject of a number of motions that have come before the WSC over the years, most of which dealt with the status of Couples Meetings.

The committee worked with the motion maker to clarify the action the motion maker was proposing, to include cogent arguments and supporting principles concerning why special meetings should be registered and why they do not contribute to the dilution of the S-Anon program, and to adhere to Robert's Rules guidelines for an in-order motion. We also received feedback from the Policy Committee with each version stating its concerns about the motion's alignment with S-Anon's Steps, Traditions, and Concepts.

The motion was out of order because it is in direct opposition to the following:

"Only registered S-Anon groups (Closed Meetings) can be posted on www.sanon.org, shared by the WSO to inquiries, and published on websites linked to www.sanon.org" Found here: <https://www.manula.com/manuals/sifg/s-anon-s-ateen-service-manual/1/en/topic/meeting-types>

The above statement would need to be specifically addressed in a motion to amend/change to allow any other group/meeting type besides a closed meeting to be shared by the WSO to inquiries, and published on websites linked to www.sanon.org.

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Robert's Rules Summary

What Is Parliamentary Procedure?

It is a set of rules for conduct at meetings that allows everyone to be heard and to make decisions without confusion.

Why is Parliamentary Procedure Important?

Because it's a time tested method of conducting business at meetings and public gatherings. It can be adapted to fit the needs of any organization. Today, Robert's Rules of Order newly revised is the basic handbook of operation for most clubs, organizations and other groups. So it's important that everyone know these basic rules!

Order of Business

Organizations using parliamentary procedure usually follow a fixed order of business. Below is a typical example:

1. Call to order.
2. Roll call of members present.
3. Reading of minutes of last meeting.
4. Officers' reports.
5. Committee reports.
6. Special orders --- Important business previously designated for consideration at this meeting.
7. Unfinished business.
8. New business.
9. Announcements.
10. Adjournment.

Motions

The method used by members to express themselves is in the form of moving motions. A motion is a proposal that the entire membership take action or a stand on an issue. Individual members can:

1. Call to order.
2. Second motions.
3. Debate motions.
4. Vote on motions.

There are four basic types of motions:

1. Main Motions: The purpose of a main motion is to introduce items to the membership for their consideration. They cannot be made when any other motion is on the floor, and yield to privileged, subsidiary, and incidental motions.
2. Subsidiary Motions: Their purpose is to change or affect how a main motion is handled, and is voted on before a main motion.
3. Privileged Motions: Their purpose is to bring up items that are urgent about special or important matters unrelated to pending business.
4. Incidental Motions: Their purpose is to provide a means of questioning procedure concerning other motions and must be considered before the other motion.

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How Motions Are Presented

1. Obtain the floor.
 - a. Wait until the last speaker has finished.
 - b. Rise and address the Chair by saying, "Madam or Mr. Chair."
 - c. Wait until the Chair recognizes you.
2. Make your motion.
 - a. Speak in a clear and concise manner.
 - b. Always state a motion affirmatively. Say, "I move that we ..." rather than, "I move that we do not ..."
 - c. Avoid personalities and stay on your subject.
3. Wait for someone to second your motion.
4. Another member will second your motion or the Chair will call for a second.
5. If there is no second to your motion it is lost.
6. The Chair states your motion
 - a. The Chair will say, "It has been moved and seconded that we..." Thus placing your motion before the membership for consideration and action.
 - b. The membership then either debates your motion, or may move directly to a vote.
 - c. Once your motion is presented to the membership by the chair, it becomes "assembly property" and cannot be changed by you without the consent of the members.
7. Speaking to expand on your motion
 - a. The time for you to speak in favor of your motion is at this point in time, rather than at the time you present it.
 - b. The mover is always allowed to speak first if they choose.
 - c. All comments and debate must be directed to the chair.
 - d. Keep to the time limit for speaking that has been established.
8. Call for the question by the Chair
 - a. The Chair asks, "Are you ready to vote on the question?"
 - b. If there is no more discussion, a vote is taken.
 - c. On a motion to move the previous question may be adapted.

Voting on a Motion

The method of vote on any motion depends on the situation and the by-laws of policy of your organization. There are five methods used to vote by most organizations, they are:

1. By Voice -- The Chair asks those in favor to say, "aye," those opposed to say "no." Any member may move for an exact count.
2. By Roll Call -- Each member answers "yes" or "no" as her or his name is called. This method is used when a record of each person's vote is required.
3. By General Consent -- When a motion is not likely to be opposed, the Chair says, "If there is no objection..." The membership shows agreement by their silence, however if one member says, "I object," the item must be put to a vote.

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4. By Division -- This is a slight verification of a voice vote. It does not require a count unless the Chair so desires. Members raise their hands or stand.
5. By Ballot -- Members write their vote on a slip of paper, this method is used when secrecy is desired.

There are two other motions that are commonly used that relate to voting.

1. Motion to Table: This motion is often used in the attempt to “kill” a motion. The option is always present, however, to “take from the table,” for reconsideration by the membership.
2. Motion to Postpone Indefinitely: This is often used as a means of parliamentary strategy and allows opponents of motion to test their strength without an actual vote being taken. Also, debate is once again open on the main motion.

Parliamentary Procedure is the best way to get things done at your meetings. But, it will only work if you use it properly.

1. Allow motions that are in order.
2. Have members obtain the floor properly.
3. Speak clearly and concisely.
4. Obey the rules of debate.
5. Most importantly, *BE COURTEOUS*.

BYLAWS OF S-ANON INTERNATIONAL FAMILY GROUPS, INC.
BOARD OF TRUSTEES
Rev. June 2, 2021

(**NOTE:** Changes incorporated in this version were adopted by the BOT on July 8, 2011, May 1, 2012, February 2, 2013, June 2, 2015, September 1, 2015, June 1, 2020, and June 2, 2021.)

ARTICLE I NAME

The name of this organization is S-Anon International Family Groups, Inc. Board of Trustees, hereafter referred to as the Board.

ARTICLE II PURPOSE

The purpose of the Board is to be of service to the groups in carrying the message of S-Anon recovery to the fellowship. The Board conducts S-Anon International Family Groups, Inc. (SIFG) business matters, makes policy and procedure suggestions for approval by the fellowship of S-Anon, publishes S-Anon Conference Approved Literature (CAL) and Service Literature, and coordinates semi-annual conventions and annual World Service Conferences (WSC).

ARTICLE III MEMBERS

Section 1: Suggested Experience

It is suggested that potential Board members have been working the S-Anon program long enough to have gained experience at other S-Anon service levels (suggested five years), demonstrated the leadership skills necessary to serve as a Trustee, and have the personal skill set to meet any special requirements for a particular BOT position.

Section 2: Regional Trustees

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- A. An S-Anon member residing in the Region and elected to the Board by their Region shall be seated as the Trustee for that Region, with no further discussion.
- B. The individual Regions are responsible for maintaining active Board representation. If a Region is not sufficiently organized for an election, the Board will appoint a volunteer to be the Trustee for that Region. A suggested Regional Trustee Election Process is published in the S-Anon/S-Ateen Service Manual.

Section 3: Trustees-At-Large

- A. Chairpersons of BOT Standing Committees are Trustees-At-Large.
- B. The Chair of the Board may appoint a committee chair or the committee itself may elect a chair from its members.
- C. The BOT Chairperson can appoint an interim Standing Committee Chairperson with a voice but not a vote to serve until a Standing Committee Chairperson is nominated and elected by the BOT.
- D. Trustees-At-Large are nominated and elected to the BOT by the Board of Trustees.

Section 4: Officers

See ARTICLE IV.

Section 5: Executive Director

The Executive Director of the World Service Office is a Trustee of the Board, with a voice and a vote. If, however, the Executive Director position is vacant, or if the Executive Director or Office Administrator is not qualified to serve as a Trustee in accordance with Article III, Section 3, that person will participate in Board meetings ex officio, with a voice, but no vote.

Section 6: Term of Office

- A. With the exception of the Executive Director of the World Service Office, whose Board term coincides with his or her term of employment as Executive Director, Trustees shall be elected to serve for a period of three (3) years.
- B. Trustees, after having served two consecutive terms on the Board of Trustees in any position or combination of positions, it is suggested that an individual step down from serving on the Board of Trustees in any position.
- C. After an interval of one (1) year, they may be eligible to serve again in any Board of Trustees position.
- D. To the extent practical, Trustee terms will be staggered such that approximately one-third end in any single year. To this end, an individual Trustee's term may be lengthened or shortened by at most one (1) year at the discretion of and with the approval of the Board.

Section 7: Three quarters of WSC members registered at the World Service Conference may bring about a reorganization of the WSO if or when it is deemed essential and may request the resignation of the whole Board and nominate a new slate of trustees.

Section 8: All persons either elected or appointed to the S-Anon International Family Groups, Inc. Board of Trustees (including but not limited to any Board or Committee member) prior to acceptance and during tenure of that position, shall consider each item of business, where they have a vote or decision authority, to determine if a real or perceived conflict exists with the interests of S-Anon International Family Groups, Inc. A conflict of interest is defined as any situation in which a member's influence,

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decisions or votes could substantially and directly affect the member's professional, personal, financial, or business interests. In the event that a person nominated for or serving as a Trustee or Committee member finds himself or herself in such a position, he or she shall promptly disclose the conflict of interest to the Board or Committee Chairperson and recuse himself or herself at any Board, Committee, or other meeting from any deliberations or vote on the matter giving rise to the conflict of interest.

ARTICLE IV OFFICERS

Section 1: The officers of the Board of Trustees shall consist of the Chairperson, the Co-Chairperson, the Secretary and the Treasurer.

Section 2: General Qualifications for the Board Officers

- A. Have worked the Twelve Steps of the S-Anon program for a suggested minimum of five (5) years, have completed all 12 Steps and currently attend S-Anon meetings.
- B. Be familiar with the Twelve Traditions and the Twelve Concepts.
- C. Willing to learn the necessary leadership skills to serve as an Officer, and have the personal skill set to meet any special requirements for an Officer position, as detailed under Section 5, below.

Section 3: Method of Elections

- A. Officers are nominated and elected to the Board by the Board.

Section 4: Term of Office

- A. As a general rule, officers shall be elected to serve for a period of three (3) years. Whenever possible, terms will be staggered such that no more than two (2) Officer terms end in any single year. To this end, a particular Officer's term may be lengthened or shortened in special circumstances by at most one (1) year at the discretion of the Board solely to provide for staggering of Officer terms.
- B. Officers shall serve no more than two (2) consecutive terms in the same or any combination of BOT positions. After having served two consecutive terms as an Officer, it is suggested that an individual step down from serving in any position on the Board of Trustees.
- C. After an interval of one (1) year, they may be eligible to serve again in any Board of Trustees position.
- D. The outgoing BOT chairperson may remain on the Executive Committee as an advisor to the incoming BOT chair for up to 18 months. The outgoing BOT chairperson will participate in Executive Committee meetings with a voice but no vote.

Section 5: Specific Responsibilities of the Officers

- A. Chairperson
 - 1. Shall preside at all regular and special meetings and telephone conference calls of this Board.
 - 2. Shall be responsible for establishing the agenda for all Board and Executive Committee meetings.
- B. Co-Chair
 - 1. Shall serve in the absence of the Chairperson.
 - 2. Shall assist the Chairperson whenever needed.
 - 3. Shall be responsible for the implementation and upkeep of these bylaws.

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C. Secretary

1. Shall see that minutes are kept of all Executive Committee and Board meetings and that a copy of said minutes is made available to each Board member and to the World Service Office for archiving.
2. Shall be responsible for the implementation and upkeep of these minutes.

D. Treasurer

1. Shall maintain all banking accounts for dispersal of Board funds.
2. Shall submit financial reports at each Board meeting.
3. Shall chair the Finance Committee of the Board.

ARTICLE V MEETINGS

Section 1: Regular Meetings

The Board shall meet monthly at a time and place designated by a majority of the voting members. The Board may elect to meet more or less often by a vote of a majority of voting members, but the Board shall meet at least quarterly.

Section 2: Special Meeting

- A. A special meeting may be called at any time by a majority vote of the Board and by giving sufficient notice by email or telephone.
- B. Special Meeting for the purpose of this BOT is defined as a time sensitive event, issue, catastrophe, or emergency, etc.

Section 3: Voting Members

- A. The four Officers of the Board
- B. The World Service Office Executive Director, unless the Executive Director position, if filled, is filled by a person who does not qualify to serve as a Trustee in accordance with Article III, Section 3.
- C. The eight Regional Trustees
- D. The Trustees-At-Large, i.e. Chairpersons of Board of Trustees Standing Committees.

Section 4: Quorum

Two thirds (2/3) of the Board members shall constitute a quorum for all proceedings of the Board.

ARTICLE VI COMMITTEES

Section 1: Standing Committees

The following standing committees have been established to carry out the purpose of the Board in the most effective and efficient manner:

- A. Executive
- B. Finance
- C. Literature
- D. International Conventions
- E. World Service Conference
- F. Public Information and Outreach
- G. Archives

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- H. S-Ateen
- I. Policy and Service Communications
- J. Other committees, standing or special, deemed necessary to carry on special work.

Section 2: Committee Chairperson Appointments

- A. The Board shall designate such committees as are deemed necessary for the welfare and operation of the Board.
- B. The Chair of the Board may appoint a committee chair or the committee itself may submit a candidate from its members for consideration by the Board.
- C. If BOT Chair appoints an interim standing committee chair, that chair shall serve for the remainder of the S-Anon service year, with a voice, but not a vote.
- D. If a willing and suitable candidate for Committee Chair is not available as described in B. and C. above, the committee may remain active, but must provide a written monthly report to the BOT of all committee activities. A member of the committee must be available as a spokesperson to attend meetings of the BOT on an “as requested” basis, with a voice, but no vote. This partially inactive status can be maintained for up to 12 months, at which time, if the Chair position is not filled, the committee becomes completely inactive.

Section 3: Committee Chairperson Procedure

Each standing committee Chairperson may prescribe his or her own methods and procedures, subject to the guidelines of the Twelve Traditions and the Twelve Concepts, except in matters affecting another BOT committee or the BOT or S-Anon as a whole.

Section 4: Committee Chairperson Responsibility

- A. Each committee chairperson shall submit a written monthly report to the Board.
- B. Each committee chairperson shall review all the monthly reports and motions submitted, paying special attention to the Financial Report to the Board to verify committee expenditures.
- C. Each committee chairperson shall actively participate in the monthly BOT meetings.

ARTICLE VII VACANCIES, RESIGNATIONS, AND REMOVAL FROM OFFICE

All Sections of *Article VII: Vacancies, Resignations and Removal from Office* apply equally to all Members of the S-Anon Board of Trustees.

Section 1: VACANCIES

Should a vacancy, resignation or removal of any BOT member occur, all pertinent information shall be turned over to the Executive Committee.

Filling of Vacancies

- A. Vacancies shall be filled by a majority vote at that meeting in which the vacancy is determined, or at a subsequent meeting. Persons elected to fill said vacancies shall serve for the remainder of the current term.
- B. A person chosen to fill a vacant BOT position shall meet the qualifications as defined in Articles III and IV and be aware of all responsibilities of that position as described and defined in those Articles.

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Section 2: Resignations

- A. Any BOT Member may resign at any time for any reason by giving the Chairperson of the Board two-week written notice.

Section 3: Removal from Office

- A. If a member of the BOT fails to attend two (2) BOT meetings with or without prior notice, during one S-Anon service year, his/her position may be declared vacant by a majority of BOT members present and voting.
- B. Any BOT member may be removed from office by a two-thirds (2/3) vote of the Board, with the motion to remove having been announced prior to that meeting.

ARTICLE VIII SOURCE OF FUNDS

Section 1: Source of Funds

- A. Sources of funds include voluntary contributions from individual members, individual S-Anon groups, S-Anon Intergroups, International Conventions, Recordings by WSO, Copyright Licensing Royalties, Local/Regional Events, and income from literature sales.
- B. Other sources of income may be such occasional projects or activities as may be authorized by the Board according to Traditions Six and Seven.
- C. The maximum allowable annual donation in a calendar year to S-Anon by an individual member is limited to 5% of total revenue as identified in the previous year's financials, provided its use is not restricted by the donor.
- D. The WSO may accept a *one-time* bequest from a deceased S-Anon member in any amount, provided its use is not restricted by the donor. Bequest amounts up to ten percent of the total revenue as identified in the previous year's financials will be placed in the General Fund. Any portion of the bequest above ten percent will be placed in the Prudent Reserve as necessary in order to maintain policy-based balances and reported separately on the financial statements. The S-Anon Board of Trustees will authorize the use of these excess amounts according to our policy for use of the Prudent Reserve.
- E. The acceptance of bequests or donations from any outside source is prohibited.

Section 2: There shall be no accumulation of funds beyond current necessities, with retention of only an ample prudent reserve for contingencies.

ARTICLE IX PARLIAMENTARY AUTHORITY

Section 1: The rules contained in the current edition of Robert's Rules of Order shall govern this Board in all cases where they are applicable and in which they are not inconsistent with these Bylaws, the Twelve Traditions and Concepts, or any special rules of order this Board may adopt.

ARTICLE X AMENDMENTS TO THESE BYLAWS

Section 1: These Bylaws may be amended at any time by a two-thirds (2/3) vote of the Board Members at any regular or special meeting of the Board. The Bylaws of S-Anon International Family Groups, Inc. Board of Trustees and any amendments thereto are subject to recall by the World Service Conference (WSC) by a two-thirds vote of all its members. All Bylaw amendments will be presented to the first WSC to be held after their adoption by the Board of Trustees.

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ARTICLE XI MAJOR POLICY MATTERS

Section 1: In accordance with Article X.E. of the World Service Conference Charter, "Except in great emergency the Board of Trustees ought never take action which could greatly affect S-Anon as a whole without consulting the [World Service] Conference. However, it is understood that the Board shall reserve the right to decide which of its decisions may require referral to the Conference."

ARTICLE XII DISSOLUTION

(Language to be developed by the attorney for S-Anon and subsequently approved by the Board.)