**Outreach letters/Packet to Professionals**

*Personalize this outreach letter/packet with your area information and distribute it to professionals along with the suggested S-Anon pamphlets.*

**S-Anon Outreach to Professionals Packet**

**How to Use These Packets**

This Professional Info Packet has letter templates to be tailored to your specific area. It is intended that these Info Packets be given to the following communities: medical, spiritual leaders, human services and legal and law enforcement professionals. Please use this Info Packet only for the specific audience intended. Outreach letters for these specific audiences can be obtained [here](http://sanon.org/groups/communityoutreach.html).

NOTE:  on the web site here refers to these documents, each listed separately with a link for download

An Open Letter to Doctors

An Open Letter to Spiritual Leaders

An Open Letter to Human Service Professionals

An Open Letter to Lawyers, Law Enforcement and Criminal Justice Community

**How to Create Customized Packets**

We suggest the following steps in putting the Professional Info Packet into action:

1. Download the appropriate Outreach to Professionals letter template and insert your local hotline or contact telephone numbers at the heading and signature areas of the letter (handwriting is alright). An example Outreach to Professionals letter is included, with italics showing where to insert your local information.
2. Make up several Professional Info packets as follows:   
   a) The appropriate Outreach to Professionals Letter, with your local information added.  
   b) The [Information for Professionals about S-Anon and S-Ateen Family Groups](http://www.sanon.org/Store/pamphlets/downloadable/information-for-professionals-about-s-anon-and-s-ateen-family-groups-download-version.html) brochure.  
   c) The S-Anon Checklist questions (included with letter template).  
   d) The [S-Anon Contact Card for Professionals](http://www.sanon.org/Store/cards-posters/contact-cards/s-anon-contact-card-for-professionals.html)(business card size).
3. It is recommended you do not include a local Meeting List in the Professional Info Packet, for reasons of group safety and outdated meeting directories.
4. Be aware that duplication of the Outreach Letter, the Information for Professionals brochure, and the S-Anon Checklist questions are authorized. Duplication of the S-Anon Contact Card for Professionals (business card size) is not authorized - these must be purchased from WSO. Each meeting or Intergroup is encouraged to purchase the S-Anon Contact Card for Professionals (business card size) in volume, to have enough for several Professional Info Packets. Reprints of the checklist questions must use the following credit line: "Reprinted with permission of S-Anon International Family Groups, Inc., Nashville, TN. Compliance with S-Anon International Family Groups, Inc.'s copyrights and trademarks is required."
5. Pass them out! As a reminder, these packets are intended for the following communities: medical, spiritual leaders, human services and legal and law enforcement professionals. Please use this Info Packet only for the audience intended.